

**Lead Agency:** Sheriff  
**Program Offer Type:** Support  
**Related Programs:**

**Program Contact:** Mark Matsushima

**Program Characteristics:** In Target

**Executive Summary**

The Training Unit provides the coordination of courses and instruction to meet training requirements for law enforcement, corrections and civilian members. The Training Unit ensures compliance with federal and state laws, MCSO policy, work rules, safety considerations and professional standards, as well as addressing the needs and direction of agency leadership.

**Program Description**

The Training Unit delivers the training required by law and administrative rule, and training necessary for certification maintenance, to manage risk, and to support major policy focuses for each year. The Training Unit delivers this through annual in-service training, firearms/defensive tool (see bullet point below for details) training and certification, recruit and new supervisor field training programs, individual unit training support and records maintenance. The Training Unit ensures each member is equipped to perform the necessary duties to support his or her operational task. The Training Unit maintains requirements for all uniform presence in the community, including schools, waterways, patrol districts, courts and jails to ensure reliable and responsible public interaction and protection. The Training Unit ensures state requirements are met regarding newly hired enforcement and corrections deputies field training programs and basic certifications. Additionally, all sworn members attend mandated occupational health training. MCSO Firearms/Defensive tools consist of Pistol, Rifle, TASER, OC, Baton, Shotgun (lethal), Shotgun (less- Lethal), 40 MM (less- Lethal), Pepper Ball Gun (less- Lethal), FN 303 (less- Lethal).

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY11-12)	Current Year Purchased (FY12-13)	Current Year Estimate (FY12-13)	Next Year Offer (FY13-14)
Output	Training sessions held	689	525	585	585
Outcome	Students receiving training	8,803	5,500	5,800	5,800
Output	Firearm and defensive tool training	189	250	275	275
Outcome	Qualifications, certifications and re-certs to carry firearms/defensive tools	3,625	1,900	2,647	2,600

**Performance Measure - Description**

“Training sessions held” includes in-service training sessions, special classes offered to MCSO members, firearms qualification sessions, ORPAT sessions, and classes hosted by MCSO. “Number of students receiving training” is the number of students served (i.e. a member may receive one training session while another will receive six training sessions for a total of “7” student services). “Number of firearm and defensive tool training sessions held” is the number of training sessions offered in training, qualification, certification, and re-certification in firearms, OC, TASER, baton, and other weapons. “Number of qualifications, certifications, and re-certifications to carry a firearm or defensive tool” reflects each member's certifications each year, which require multiple training sessions. With the implementation of on-line re-certification courses in OC and TASER, the number of re-certs will go up while keeping number of training sessions somewhat flat or reduced year to year.

Data from our internal training database, Skills Manager. At every training or range session that MCSO Training Unit provides, we have the students sign an F-6 (DPSST document to log a student's attendance at a particular class) and an MCSO payroll roster. The data from the F-6 and payroll roster are checked by a OA Sr. to ensure that the roster is correct, and the data for each student in each class is entered into Skills Manager.

## Legal/Contractual Obligation

Basic certification requirement for law enforcement and corrections - Oregon Administrative Rule 259-008-0025  
(1)(a) Certification requirements for enforcement and corrections supervisors - OAR 259-008-0025 (3) Certification requirements for enforcement and corrections middle managers - OAR 259-008-0025 (4) Law Enforcement members must additionally maintain a certain number and type of training hours under maintenance standards for police - OAR 259-008-0065 (2) (a,b) The Training Unit command officer is designated by the agency to report and track all convictions of sworn members to DPSST, a requirement under OAR 259-008-0010 (5)

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2013	2013	2014	2014
Personnel	\$816,047	\$7,465	\$853,945	\$7,624
Materials & Supplies	\$154,530	\$6,376	\$158,007	\$6,294
Internal Services	\$127,406	\$1,159	\$118,635	\$1,082
Total GF/non-GF:	<b>\$1,097,983</b>	<b>\$15,000</b>	<b>\$1,130,587</b>	<b>\$15,000</b>
Program Total:	<b>\$1,112,983</b>		<b>\$1,145,587</b>	
Program FTE	6.00	0.00	6.00	0.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$871	\$0	\$781	\$0
Intergovernmental	\$0	\$15,000	\$0	\$15,000
<b>Total Revenue:</b>	<b>\$871</b>	<b>\$15,000</b>	<b>\$781</b>	<b>\$15,000</b>

## Explanation of Revenues

\$15,000 - Reimbursement for Training Facility Usage by Outside Entities

## Significant Program Changes

Last year this program was: #60022, MCSO Training Unit