

**Lead Agency:** Health Department

**Program Contact:** Vanetta Abdellatif

**Program Offer Type:** Support

**Related Programs:**

**Program Characteristics:** In Target

**Executive Summary**

Lab, and Health Information Management provide essential clinical support to health delivery and emergency preparedness programs in the Health Department. These programs provide service support to delivery of care to clients of Health Department services including Primary Care, School Based Health Clinics, Disease Prevention Clinics, Dental and Corrections Health. A large percentage of uninsured clients are experiencing homelessness, mental illness and/or are women and children.

**Program Description**

**Laboratory:**

Test clinical and environmental specimens, manage contracts, prepare for bio-terrorism and emergencies and surveillance of emerging infections.

**Health Information Management:**

Manage medical records systems to ensure comprehensive clinical documentation and compliance with all applicable licensing, regulatory and accreditation standards. Also fulfills role of Health Department's Privacy Official as required by HIPAA. The Clinical Infrastructure Services Group provides essential support to the health delivery and emergency preparedness programs within the Health Department. The laboratory and x-ray services assist in the diagnosis, treatment, and monitoring of clients receiving health care in Health Department facilities. Health Information Management ensures proper documentation of health care services and provides direction, monitoring and reporting of federally required HIPAA compliance activities.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY11-12)	Current Year Purchased (FY12-13)	Current Year Estimate (FY12-13)	Next Year Offer (FY13-14)
Output	Number of records requests completed	0	10,000	12,000	12,000
Outcome	X-rays taken (in-house x-rays closing Winter 2013)	5,679.0%	6,500.0%	4,866.0%	0.0%
Outcome	Number of laboratory specimens handled	245,407	268,180	250,000	260,000
Quality	Lab proficiency/competency levels through internal and external testing program	95	95	95	95

**Performance Measure - Description**

✔ **Measure Changed**

Discontinued providing x-ray services. X-rays have been outsourced in Winter 2013 no longer valid measure for FY2014

## Legal/Contractual Obligation

Federal and state mandates require maintenance of medical records. HIPAA and state confidentiality and privacy laws require adherence to standards. Various grants require provisions for laboratory services. The EMR and Practice Management contractual obligations will be as per the contractual agreement between Multnomah County Health Department (MCHD) and OCHIN. Multnomah County Health Department is the client receiving services from OCHIN in this agreement.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2013	2013	2014	2014
Personnel	\$2,567,938	\$0	\$2,636,564	\$0
Contracts	\$8,850	\$0	\$7,815	\$0
Materials & Supplies	\$78,328	\$0	\$63,279	\$0
Internal Services	\$373,583	\$0	\$395,215	\$0
Total GF/non-GF:	<b>\$3,028,699</b>	<b>\$0</b>	<b>\$3,102,873</b>	<b>\$0</b>
Program Total:	<b>\$3,028,699</b>		<b>\$3,102,873</b>	
Program FTE	27.60	0.00	25.70	0.00
<b>Program Revenues</b>				
Total Revenue:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

Revenue for laboratory services are included in the medical visit revenue shown in the health clinics. General fund is used to pay for services to the uninsured clients served by the Health Department as well as to deliver mandated public health services.

County General Fund: \$3,102,873

## Significant Program Changes

**Last year this program was:** #40032, Lab, X-Ray and Medical Records

X-ray services will be contracted out in late FY 13. Two x-ray sites (Westside and MidCounty) will be closed. The Archive Technician will be no longer needed after June, 2013. All current hard copy x-rays will be archived to County Records Management. The back-up X-ray Technician that filled in for Clinic X-Ray Technicians will no longer be needed once the new contract is executed. Clients will be directed to go to contract x-ray sites located throughout the Portland metropolitan area for any needed x-rays. A communication plan has been developed and will be implemented to coincide with the "go-live" date of external x-ray services.