

Lead Agency: County Human Services

Program Contact: Dan Haynes

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

Eligibility is the entryway to developmental disabilities services and introduces potential clients to county services. Intakes average 70 people per month with a total of approximately 845 per year. In addition, this team is required to re-evaluate approximately 345 clients per year to determine continuing eligibility for developmental disabilities services.

Program Description

Eligibility/Intake is the single point of access to services for persons with developmental disabilities. The Eligibility and Intake unit ensures that eligible clients gain access to services and redetermines eligibility of existing clients to ensure their continued appropriateness for ongoing services. Once eligible, Intake transfers the client into the appropriate Developmental Disabilities case management unit for immediate access to program services. Per state rule, eligibility must be redetermined for children at ages 7, 18 and for clients who have developmental disabilities other than mental retardation by age 22. The intake and eligibility unit facilitated intake services for over 20 different languages in FY 13. The division has the capability of providing bilingual intakes in Spanish, Vietnamese, Russian, Mandarin, Cantonese and Farsi. Additionally the Housing Specialist provides backup clinical support and emergency housing and rent assistance to vulnerable clients.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY11-12)	Current Year Purchased (FY12-13)	Current Year Estimate (FY12-13)	Next Year Offer (FY13-14)
Output	# of intake eligibility referrals	759	775	795	775
Outcome	% of referrals made eligible for DD services.	75.0%	71.0%	76.0%	75.0%
Output	# of inservice determinations ¹	258	250	244	0

Performance Measure - Description

✔ **Measure Changed**

¹Discontinue this measure.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2013	2013	2014	2014
Personnel	\$307,648	\$309,790	\$333,752	\$425,317
Contracts	\$30,000	\$0	\$30,000	\$0
Materials & Supplies	\$3,900	\$4,250	\$3,290	\$4,571
Internal Services	\$38,505	\$41,952	\$38,914	\$54,014
Total GF/non-GF:	\$380,053	\$355,992	\$405,956	\$483,902
Program Total:	\$736,045		\$889,858	
Program FTE	3.35	3.65	3.35	4.65
Program Revenues				
Intergovernmental	\$0	\$355,992	\$0	\$483,902
Total Revenue:	\$0	\$355,992	\$0	\$483,902

Explanation of Revenues

\$392,285 - State Mental Health Grant Local Admin
 \$91,617 - State Mental Health Grant Case Management
 \$405,956 - County General Fund

Significant Program Changes

Last year this program was: #25016, DD Eligibility and Intake Services
 Moved 1.0 Program Specialist from 25015 to provide backup clinical support and emergency housing services within the Intake Unit.