

**Lead Agency:** County Assets

**Program Contact:** Peggidy Yates

**Program Offer Type:** Internal Service

**Related Programs:**

**Program Characteristics:** Climate Action Plan

**Executive Summary**

The Strategic Planning & Projects program develops, implements, and assesses Facilities & Property Management's performance against the objectives of the Facility Asset Strategic Plan. The program evaluates strategic portfolio opportunities, compiles and maintains building information, evaluates and recommends energy efficiency measures and activities, and assesses and makes recommendations to decision-makers on facilities-related infrastructure investments.

**Program Description**

The Facilities Strategic Planning & Projects program includes the Building Data Management Center, Strategic Planning, and Energy & Utility Assessment.

The Building Data Management Center is responsible for the development and maintenance of accurate, complete and timely building data for 3.1 million square feet of owned and leased building space.

The Strategic Team coordinates FPM's work related to the Facilities Asset Strategic Plan. This County-wide Plan addresses overall facility needs, incorporates the needs of County programs, and focuses on long term operating efficiencies. The Strategic Team provides professional strategic planning services that are consistent with industry standards, and supports timely and informed decisions by the Board and departmental leadership about space planning strategy and priorities.

Large strategic projects are implemented by the Facilities Capital Improvement Program (#78006). Strategic Planning & Projects provides planning support for these projects, recent examples of which include the disposition of the Morrison Bridgehead, development of the Health Department building, disposition of the Wikman Building, options for re-locating Sheriff's Office patrol operations, river patrol facilities, and planning for the Downtown Courthouse.

The Strategic Program ensures that consistent policies and procedures for facilities are developed and implemented, and that consistent evaluation standards are used for decision-making. This program also provides space optimization and work place planning services to ensure that space in County facilities is compatible with program needs, supports long term operational efficiencies, and incorporates the work space needs of the future.

Energy and Utility Assessment focuses on monitoring, evaluating, and identifying energy efficiencies to reduce the County's cost for utilities. This function works cooperatively with the Office of Sustainability.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY11-12)	Current Year Purchased (FY12-13)	Current Year Estimate (FY12-13)	Next Year Offer (FY13-14)
Output	PULSE Database with costs for buildings systems in County owned Buildings	0.0%	90.0%	98.0%	99.0%
Outcome	Current life-cycle analysis and capital costs for each County facility & system.	0.0%	90.0%	98.0%	98.0%
Outcome	Number of priority projects evaluated using a new Sigma Six Model.	0	0	0	10

**Performance Measure - Description**

 **Measure Changed**

The PULSE database is the system of record for key building systems and provides the opportunity to routinely verify data consistency across the division (SAP Plant Maintenance module, AutoCAD, Siemens Building Automation Systems). It is an effective tool to track and evaluate the life cycle of select site and building systems, and estimate current and future system replacement costs based on the lifecycle of the equipment.

The Facilities Asset Strategic Plan identified an evaluation model to assess strategic and capital projects. This model considers the objectives identified in the plan including space optimization, strategic location, workplace environment, integrated service model and quantitative decision tools.

**Legal/Contractual Obligation****Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2013	2013	2014	2014
Personnel	\$0	\$1,033,674	\$0	\$1,089,540
Contracts	\$0	\$57,250	\$0	\$250,000
Materials & Supplies	\$0	\$64,119	\$0	\$68,361
Internal Services	\$0	\$7,353	\$0	\$104,698
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$1,162,396</b>	<b>\$0</b>	<b>\$1,512,599</b>
<b>Program Total:</b>	<b>\$1,162,396</b>		<b>\$1,512,599</b>	
Program FTE	0.00	8.00	0.00	8.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$1,059,119	\$0	\$1,112,599
Other / Miscellaneous	\$0	\$103,277	\$0	\$400,000
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$1,162,396</b>	<b>\$0</b>	<b>\$1,512,599</b>

**Explanation of Revenues**

Facilities receives 79% of its revenues from Departmental Service Reimbursements. Additional 8% of revenues are from external leases or IGA (Intergovernmental Agreements).

**Significant Program Changes**

**Last year this program was:** #78012, Facilities Strategic Planning & Projects

In FY 2014 the Strategic Planning Team will be evaluating the County's use of existing buildings, including the size of our buildings, program use, and potential alternative work spaces. The Team is also working with other jurisdictions to identify beneficial economic opportunities including partnerships, co-locations and shared use. An additional task will be the development and implementation of a Project Evaluation Matrix to use in the County's facilities-related decision making process.