

**Lead Agency:** District Attorney

**Program Contact:** Adam Brown

**Program Offer Type:** Support

**Related Programs:**

**Program Characteristics:**

**Executive Summary**

The discovery component of this program supports the entire office by processing discovery requests from defense counsel and defendants. The records component supports the entire office by maintaining physical files and records on open and recently closed felony and misdemeanor cases, and docketing court appearances.

**Program Description**

The Discovery/Records program fulfills the offices statutory responsibility to provide case specific discovery documents such as police reports to the public and private defense attorney's. The program also provides file storage and retrieval for the entire District Attorney's Office, maintaining approximately 34,000 closed and open case files at any given time.

This program produces general fund revenue of \$275,000 to \$340,000 each year.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY11-12)	Current Year Purchased (FY12-13)	Current Year Estimate (FY12-13)	Next Year Offer (FY13-14)
Output	Total number of discovery packets created	19,267	18,750	20,000	19,000
Outcome	Total discovery revenue	336,863	285,000	350,000	300,000

**Performance Measure - Description**

Output - Total number of discovery packets created.

Outcomes - Total revenue from the sale of discovery.

## Legal/Contractual Obligation

ORS 8.850 - Offices, supplies, and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 §3]

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2013	2013	2014	2014
Personnel	\$430,303	\$0	\$462,658	\$0
Contracts	\$4,356	\$0	\$9,100	\$0
Materials & Supplies	\$17,816	\$0	\$26,381	\$0
Internal Services	\$118,168	\$0	\$134,133	\$0
<b>Total GF/non-GF:</b>	<b>\$570,643</b>	<b>\$0</b>	<b>\$632,272</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$570,643</b>		<b>\$632,272</b>	
Program FTE	7.00	0.00	7.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$285,000	\$0	\$300,000	\$0
<b>Total Revenue:</b>	<b>\$285,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>

## Explanation of Revenues

\$336,863 in discovery revenue.

## Significant Program Changes

Last year this program was: #15004, District Attorney's Office-Records/Discovery