

Program # 25016 - DD Eligibility and Intake Services

Version 2/17/2012 s

Lead Agency: County Human Services

Program Contact: Patrice Botsford

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

Eligibility is the entryway to developmental disabilities services and introduces potential clients to county services. Intakes average 62 people per month with a total of approximately 752 per year. In addition, this team is required to re-evaluate approximately 264 clients per year to determine continuing eligibility for developmental disabilities services.

Program Description

Eligibility/Intake is the single point of access to services for persons with developmental disabilities. The Eligibility and Intake unit ensures that eligible clients gain access to services and redetermines eligibility of existing clients to ensure their continued appropriateness for ongoing services. Once eligible, Intake transfers the client into the appropriate Developmental Disabilities case management unit for immediate access to program services. Per state rule, eligibility must be redetermined for children at ages 7, 18 and for clients who have developmental disabilities other than mental retardation by age 22. The intake and eligibility unit facilitated intake services for over 20 different languages in the FY 10 and FY 11. The division has the capability of providing bilingual intakes in Spanish, Vietnamese, Russian, Mandarin, Cantonese and Farsi.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY10-11)	Current Year Purchased (FY11-12)	Current Year Estimate (FY11-12)	Next Year Offer (FY12-13)
Output	# of intake eligibility referrals	688	828	759	775
Outcome	% of referrals made eligible for DD services.	60.0%	71.0%	75.0%	71.0%
Output	# of inservice determinations ¹	366	225	258	250

Performance Measure - Description

¹ Inservice determinations refer to the mandated evaluations of all clients at age 7, 18 and 22 to determine ongoing eligibility for disability services.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2012	2012	2013	2013
Personnel	\$350,402	\$197,553	\$307,648	\$309,790
Contracts	\$30,000	\$0	\$30,000	\$0
Materials & Supplies	\$6,500	\$6,671	\$3,900	\$4,250
Internal Services	\$57,080	\$32,073	\$38,505	\$41,952
Total GF/non-GF:	\$443,982	\$236,297	\$380,053	\$355,992
Program Total:	\$680,279		\$736,045	
Program FTE	4.00	2.00	3.35	3.65
Program Revenues				
Intergovernmental	\$0	\$96,096	\$0	\$355,992
Other / Miscellaneous	\$0	\$140,201	\$0	\$0
Total Revenue:	\$0	\$236,297	\$0	\$355,992

Explanation of Revenues

\$276,996 - State Mental Health Grant Local Admin: Based on FY12 revised budget

\$78,996 - Case Management: Based on FY12 revised budget

\$380,053 - County General Fund

Significant Program Changes **Significantly Changed**

Last year this program was: #25016, DD Eligibility and Intake Services

Restoration of 1.0 FTE case manager 1 in state rebalance budget process to continue ability to reduce processing times through retrieval of documentation and improve service to customers.