Program # 60021 - MCSO Corrections Support
Version 4/12/2012 s

Lead Agency: Sheriff

Program Offer Type: Support

Related Programs:

Program Characteristics:

Program Contact: Joyce Griffin

Executive Summary

The Corrections Support Unit maintains records and data concerning every arrestee, pretrial inmate and sentenced offender in MCSO custody. Corrections Support processes inmate bookings, transports, release dates, court orders, release information, and monitors Federal prisoners. CSU has most recently assumed the task of processing Forced Population Releases in accordance with the Capacity Management Plan as adopted by the Board of Commissioners. Corrections Support is currently staffed 24 hours per day, 365 days per year.

Program Description

Corrections Support creates and maintains computerized bookings and releases, captures all inmate mug shots, processes all inmate court orders, calculates release dates for sentences, makes inter and intra-state transport arrangements for inmates and case manages all Federal inmates, Parole and Probation inmates and Fugitive inmates. Corrections Support provides receptionist duties for the MCDC, processes and releases Forced Releases when a Population Emergency arises, answers the primary public telephone line for all Multnomah County Jails, scans and maintains all custody documents according to State archive rules and regulations and schedules and monitors all persons sentenced to serve weekend sentences.

Corrections Support has the responsibility to ensure all arrestee information is entered into multiple criminal justice information systems correctly, quickly and efficiently. In order to ensure the safety and security of corrections staff, law enforcement agencies and the community, Corrections Support must be meticulous and thorough in processing bookings, transports, court orders, sentences and releases. Corrections Support must be diligent in safeguarding the rights of all inmates and arrestees, thereby limiting the county's liability exposure. Corrections Support work extremely closely and cooperatively with other agencies such as the United States Marshal's Service, US Immigration and Customs Enforcement, the State of Oregon Court system, the District Attorney's office, and the Department of Community Justice of Multnomah County.

Corrections Support processes and performs the duties associated with Forced Population Releases which occur during a jail population emergency. This ensures the "least dangerous" offenders are released to the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY10-11)	Current Year Purchased (FY11-12)	Current Year Estimate (FY11-12)	Next Year Offer (FY12-13)
Output	Number of computer bookings	36,557	38,500	35,900	37,000
Outcome	Number of sentence release date calculations	14,965	16,000	13,900	14,500

Performance Measure - Description

Computer bookings include Standard, In Transit, and Turn Self In bookings.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2012	2012	2013	2013
Personnel	$3,353,989	$0	$3,382,148	$0
Contracts	$3,990	$0	$4,090	$0
Materials & Supplies	$66,771	$0	$68,441	$0
Internal Services	$37,475	$0	$44,489	$0
Total GF/non-GF:	**$3,462,225**	**$0**	**$3,499,168**	**$0**
Program Total:	**$3,462,225**		**$3,499,168**	
Program FTE	37.00	0.00	37.00	0.00
Program Revenues				
Fees, Permits & Charges	$10,000	$0	$10,000	$0
Intergovernmental	$70,000	$0	$100,000	$0
Total Revenue:	**$80,000**	**$0**	**$110,000**	**$0**

Explanation of Revenues

Social Security Incentive Revenue - $100,000
Report Request Fees - $10,000

These revenue amounts are based on what has been received in year previous.

Significant Program Changes

Last year this program was: #60021, MCSO Corrections Support