

**Lead Agency:** County Human Services

**Program Contact:** Mary Li

**Program Offer Type:** Administration

**Related Programs:**

**Program Characteristics:**

**Executive Summary**

Community Services Division Administration (CSA) ensures that all requirements for divisional operation are maintained to county, state, and federal standards.

CSA is responsible for providing, contracting for, and/or coordinating the county's investments in three core service/policy areas: Energy, Homelessness and Housing, and Anti-Poverty/Prosperity.

Division supported services are provided to 23,217 Multnomah County households annually.

The Division also functions as the county's legislatively mandated Community Action Office.

**Program Description**

45% of Portland households pay more than 30% for housing (cost burdened). Workers with a full-time, minimum wage job cannot afford apartments of any size at fair market rate in the metro area without being cost burdened. County unemployment rates continue to stay in double digits. Twenty-five percent of county children under the age of five live in poverty, with children of color represented at three times the rate of Caucasian children.

This is the environment in which the Community Services Division conducts its work. Current need for services far outstrips available resources. The Division is called to provide innovative and strategic thinking, leadership, action, and investment in economic development related to human capital if the ability to exist and prosper as a community that cares for all its members is to be preserved.

Managing the work of 28.5 FTE, CSA effectively administers a package of direct services, contract services, and community initiatives representing more than \$25 million dollars investment of county, state, and federal funds.

As the county's Community Action Office, CSA provides leadership for cross-jurisdictional homelessness and housing, and anti-poverty/prosperity efforts. CSA works to create opportunities for all citizens to experience prosperity through key partnerships and collaborations with local, regional, and statewide public, private and community stakeholders including consumer, business, faith, jurisdictional and other partners.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY10-11)	Current Year Purchased (FY11-12)	Current Year Estimate (FY11-12)	Next Year Offer (FY12-13)
Output	% of staff attending at least 10 hours of skill bldg/professional development	100.0%	85.0%	99.0%	85.0%
Outcome	% of stakeholders expressing satisfaction with services received	85.0%	60.0%	60.0%	60.0%

**Performance Measure - Description**

Decrease in percent of stakeholder satisfaction is a result of changed survey response scale. It does not necessarily reflect an actual decrease in satisfaction.

**Legal/Contractual Obligation**

N/A

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2012	2012	2013	2013
Personnel	\$756,004	\$0	\$797,395	\$0
Contracts	\$3,000	\$0	\$3,000	\$0
Materials & Supplies	\$19,547	\$0	\$24,288	\$0
Internal Services	\$89,652	\$0	\$83,750	\$0
Total GF/non-GF:	<b>\$868,203</b>	<b>\$0</b>	<b>\$908,433</b>	<b>\$0</b>
Program Total:	<b>\$868,203</b>		<b>\$908,433</b>	
Program FTE	7.50	0.00	7.50	0.00
<b>Program Revenues</b>				
Total Revenue:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

\$908,433 County General Fund

**Significant Program Changes**Last year this program was: #25118, Community Services Administration