

**Lead Agency:** County Human Services

**Program Contact:** Carol Matteson

**Program Offer Type:** Administration

**Related Programs:**

**Program Characteristics:**

**Executive Summary**

Business and Finance manages revenue and expenses for the Mental Health and Addiction Service Division's (MHASD) \$99 million budget. It controls the county's financial risk for over \$45 million in Medicaid funds through rate setting, claims adjudication and supervision of a third party administrator (TPA). Business and Finance supports MHASD in serving approximately 29,000 unduplicated individuals annually. It analyzes claim, authorization and enrollment data to forecast future claims expenses.

**Program Description**

MHASD's Business and Finance supports the systems of care for some of Multnomah County's most vulnerable populations, including those who are indigent and in need of mental health and addiction treatment. Staff support both the child and adult systems of care. Business and Finance manages the complex financial transactions required to deliver services in the county's Mental Health Organization (MHO), Verity. Verity is a federal insurance program funded by Medicaid and is a risk bearing entity. If expenditures exceed revenue, the county must make up the difference. It is the job of Business and Finance to ensure this does not happen.

Business and Finance produces financial and service utilization reports, interfaces with a third party administrator (TPA) to process Medicaid claims, and tracks funding from the state. It develops new procedures to respond to changes in federal and state funding. Business and Finance staff respond to financial inquiries from agencies, hospitals, elected officials, and the public. Business and Finance provides decision support and day to day information to the MHASD director and management team through timely financial projections to accompany pending business and fiscal decisions. MHASD Business and Finance staff work closely with DCHS Business Services and Central County Finance in all aspects of budget and finance.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY10-11)	Current Year Purchased (FY11-12)	Current Year Estimate (FY11-12)	Next Year Offer (FY12-13)
Output	Keep MHASD programs within authorized appropriations	100.0%	100.0%	100.0%	100.0%
Outcome	Exceptions noted by independent auditor annually <sup>1</sup>	0	0	0	0

**Performance Measure - Description**

<sup>1</sup>Business and Finance's goal is zero exceptions noted by independent auditor.

**Legal/Contractual Obligation**

N/A

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2012	2012	2013	2013
Personnel	\$255,609	\$433,226	\$246,259	\$420,016
Contracts	\$61,650	\$800,000	\$0	\$1,040,000
Materials & Supplies	\$34,904	\$216,562	\$34,777	\$169,491
Internal Services	\$17,685	\$122,876	\$17,685	\$119,123
<b>Total GF/non-GF:</b>	<b>\$369,848</b>	<b>\$1,572,664</b>	<b>\$298,721</b>	<b>\$1,748,630</b>
<b>Program Total:</b>	<b>\$1,942,512</b>		<b>\$2,047,351</b>	
Program FTE	3.10	4.75	3.10	4.75
<b>Program Revenues</b>				
Indirect for dep't Admin	\$35,721	\$0	\$36,961	\$0
Intergovernmental	\$0	\$1,536,609	\$0	\$1,602,503
Other / Miscellaneous	\$0	\$36,055	\$0	\$146,127
<b>Total Revenue:</b>	<b>\$35,721</b>	<b>\$1,572,664</b>	<b>\$36,961</b>	<b>\$1,748,630</b>

**Explanation of Revenues**

\$146,127 - State Mental Health Grant Beginning Working Capital: Based on estimated 09-11 settlement revenue  
 \$1,602,503 - Oregon Health Plan Premium: Based on FY12 Rate per Client times number of clients as of 12/31/11  
 \$298,721 - County General Fund

**Significant Program Changes**

Last year this program was: #25054, MHASD Business and Finance