

Lead Agency: County Human Services

Program Contact: Kathy Tinkle

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Department of County Human Services (DCHS) Director's Office provides vision, leadership, and policy direction; facilitates the development of the department's mission and strategic direction; functions as the County's Mental Health Authority; and sets Departmental priorities that support the overall county mission.

Program Description

The DCHS Director's Office is responsible for ensuring that programs and activities are responsive and accountable, particularly in regard to legislative mandates. The DCHS Director's Office is responsible for communicating the department's vision, mission, and priorities to decision makers, community partners, citizens and employees. The Director's Office takes the lead role in building partnerships that align service delivery in the most effective manner and in generating additional public/private resources in support of the human service system of care.

The DCHS Director's Office initiates and collaborates in planning with county elected officials, community leaders, other jurisdictions and leaders of other county departments; provides clear direction and decision making; defines the mission and vision for the department; continuously seeks improvements and new innovations; and communicates outcomes and evaluations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY10-11)	Current Year Purchased (FY11-12)	Current Year Estimate (FY11-12)	Next Year Offer (FY12-13)
Output	Number of formal communications to employees ¹	89	50	50	50
Outcome	Advisors agree/strongly agree with statement: Overall, D.O. does its job well ²	0.0%	92.0%	100.0%	0.0%
Output	Legislative contacts ³	26	15	25	25

Performance Measure - Description

¹Formal communications include director's brown bag sessions, all-staff emails and meetings with staff groups such as district offices or the department Employees of Color employee group.

²This outcome is measured by a survey of advisory group members in alternating years. The survey was completed January 2012, and will be repeated January 2014.

³Legislative contacts - This is a measure suggesting the degree of communication with legislative partners. Number will vary from year to year, owing to biennial legislative session.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2012	2012	2013	2013
Personnel	\$378,460	\$184,252	\$542,424	\$222,508
Contracts	\$207,733	\$69,625	\$206,743	\$134,911
Materials & Supplies	\$31,185	\$16,090	\$6,930	\$43,500
Internal Services	\$11,547	\$171,908	\$67,638	\$18,910
Total GF/non-GF:	\$628,925	\$441,875	\$823,735	\$419,829
Program Total:	\$1,070,800		\$1,243,564	
Program FTE	2.68	1.32	3.62	1.38
Program Revenues				
Fees, Permits & Charges	\$628,925	\$0	\$823,735	\$0
Intergovernmental	\$0	\$441,875	\$0	\$419,829
Total Revenue:	\$628,925	\$441,875	\$823,735	\$419,829

Explanation of Revenues

\$305,178 - Title XIX: Based on FY12 Revised Budget

\$114,651 - State Mental Health Grant Local Admin: Based on FY12 Revised Budget

\$823,735 - County General Fund Department Indirect: Based on FY13 Dept Indirect Rate published by Central Finance

Significant Program Changes

Last year this program was: #25000, Director's Office

Add 1.0 FTE Program Specialist Senior, this position will focus on department wide initiatives and planning/policy development for critical departmental issues.