

**Lead Agency:** District Attorney

**Program Contact:** Scott Marcy

**Program Offer Type:** Support

**Related Programs:**

**Program Characteristics:**

**Executive Summary**

This program supports the entire office by processing discovery requests and maintaining the physical files and records on open and recently closed felony and misdemeanor cases in the District Attorney's office.

**Program Description**

The Discovery/Records program fulfills the offices statutory responsibility to provide case specific discovery documents such as police reports to the public and private defense attorney's.

The program also provides file storage and retrieval for the entire District Attorney's office maintaining approximately 34,000 closed and open cases files at any given time. This program produces general fund revenue of \$275,000 to \$300,000 each year.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total number of Discovery Packets created	19,253	21,000	21,000	21,000
Outcome	Total Discovery Revenue	273,280	285,000	285,000	285,000

**Performance Measure - Description**

The number of Discovery packets created.

General fund revenue received from the sale of Discovery.

## Legal/Contractual Obligation

ORS 8.850 Offices, supplies and stenographic assistance for district attorneys and deputies, ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2011	2011	2012	2012
Personnel	\$289,212	\$0	\$443,091	\$0
Contracts	\$0	\$0	\$4,250	\$0
Materials & Supplies	\$16,891	\$0	\$17,382	\$0
Internal Services	\$73,568	\$0	\$144,851	\$0
Total GF/non-GF:	<b>\$379,671</b>	<b>\$0</b>	<b>\$609,574</b>	<b>\$0</b>
Program Total:	<b>\$379,671</b>		<b>\$609,574</b>	
Program FTE	5.00	0.00	7.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$275,000	\$0	\$285,000	\$0
<b>Total Revenue:</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$285,000</b>	<b>\$0</b>

## Explanation of Revenues

\$285,000 in Discovery revenue

## Significant Program Changes

**Last year this program was:** #15004, District Attorney's Office- Records/Discovery internal transfer of two positions to consolidate function.