

Lead Agency: Community Services
Program Offer Type: Existing Operating
Related Programs: 91011, 91013, 91016

Program Contact: Robert Hovden

Program Characteristics:

Executive Summary

County Surveyor's Office provides surveying services such as: file and index surveys, review and approve plats, maintain Public Land Survey corners, and surveying support to other county departments or local agencies.

Program Description

County Surveyor's Office provides mandated service such as: Review surveys submitted for filing by land surveyors, and filing and indexing surveys into the public survey records; Maintenance of the public survey records and provide research tools to view and provide copies of these public records; Review and approval of land divisions (partition, condominium and subdivision plats).

The Surveyor's office functions: Restoration and maintenance of Public Land Survey corner; and providing survey expertise to the citizens of Multnomah County

Non-mandated services include providing surveying support to County Roads for capital improvement and maintenance projects, and county departments and local agencies as requested.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY08-09)	Current Year Purchased (FY09-10)	Current Year Estimate (FY09-10)	Next Year Offer (FY10-11)
Output	Annual number of plats received for approval	191	200	100	150
Outcome	Percentage of plats reviewed with 3 weeks	97.3%	95.0%	100.0%	97.0%
Efficiency	Number of recorded plats that require "Affidavit of Corrections" (errors)	0	2	2	2
Output	Number of new Public Land Corner reports filed	217	140	210	100

Performance Measure - Description

The county surveyor approves all land division (plats) within the county (including all cities).

Our customers expect our review to be accurate and timely. Our goal is to complete our initial review of all plats within 3 weeks of submittal of all required information and have very few recorded plats that require "affidavit of correction" because of errors.

The County Surveyor also is required to restore and maintain all public land survey corners. We maintain about 2,000 of these corners. When restoring a corner, we are required to file a report when we find or make changes to the existing record.

Legal/Contractual Obligation

The County Surveyor is a state mandated public official. The duties of the County Surveyor are mandated by Chapter 209 of the Oregon Revised Statutes (ORS). In addition, plat review and approval is required by ORS 92.100 and 100.115, and certain county road survey work is required by ORS 368.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2010	2010	2011	2011
Personnel	\$0	\$1,316,482	\$0	\$1,247,684
Contracts	\$0	\$3,500	\$0	\$2,000
Materials & Supplies	\$0	\$50,150	\$0	\$35,200
Internal Services	\$0	\$727,645	\$0	\$564,452
Capital Outlay	\$0	\$45,000	\$0	\$0
Unappropriated & Contingency	\$0	\$679,495	\$0	\$416,676
Total GF/non-GF:	\$0	\$2,822,272	\$0	\$2,266,012
Program Total:	\$2,822,272		\$2,266,012	
Program FTE	0.00	13.00	0.00	12.00
Program Revenues				
Indirect for dep't Admin	\$44,671	\$0	\$39,471	\$0
Fees, Permits & Charges	\$0	\$1,662,272	\$0	\$1,446,012
Other / Miscellaneous	\$0	\$1,160,000	\$0	\$820,000
Total Revenue:	\$44,671	\$2,822,272	\$39,471	\$2,266,012

Explanation of Revenues

All revenues are from user fees or for charges for services. The County Surveyor's Office is self supporting. Revenue estimates are as follows:

- Plats and Surveys filed - estimated 500 at \$300 each = \$150,000
- Sale of maps - estimate \$1,000
- Plat review and approval, actual cost incurred - estimated \$185,000
- Public Land Corner Preservation Fund - estimated 170,000 documents recorded at \$5 each - \$850,000
- Survey support for County Road projects, and other county departments and local agencies - estimated \$260,000

Significant Program Changes

✔ Significantly Changed

Last year this program was: #91012, County Surveyor's Office

This program offer reduces 1 FTE from the FY 09-10 budget due to the lack of work caused by the weak economy.