

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs: 91011, 91013, 91016

Lead Agency: Community Services
Program Contact: Robert Hovden

Program Characteristics:

Executive Summary

County Surveyor's Office provides surveying services such as: file and index surveys, review and approve plats, maintain Public Land Survey corners, and surveying support to other county departments or local agencies.

Program Description

County Surveyor's Office provides mandated service such as: Review surveys submitted for filing by land surveyors, and filing and indexing them into the public survey records; Maintenance of the public survey records and provide research tools to view and provide copies of these public records; Review and approval of land divisions (partition, condominium and subdivision plats).

The surveyor's office functions: Restoration and maintenance of Public Land Survey corner; and providing survey expertise to the citizens of Multnomah County are linked to the Thriving Economy as well.

Non-mandated services include providing surveying support to County Roads for capital improvement and maintenance projects, and county departments and local agencies as requested.

Program Justification

The County Surveyor's Office is accountable for: Filing approx. 500 surveys each year and reviewing and approving approx. 200 plats annually; Maintaining accurate public survey records and providing means for our customers to research and obtain copies of these records (available at our office and via the internet on SAIL – customers have been downloading about 15,000 images per month from SAIL); Maintaining Public Land Survey corners which are the foundation for all property in the county; and providing quality cost effective survey services to internal and external customers using the latest technology.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Annual number of plats received for approval	426	350	200	200
Outcome	Percentage of plats reviewed with 3 weeks	91.8%	90.0%	96.0%	95.0%
Efficiency	Number of recorded plats that require "Affidavit of Corrections" (errors)	3	4	2	2
Output	Number of new Public Land Corner reports filed	231	140	180	140

Performance Measure - Description

The county surveyor approves all land division (plats) within the county (including all cities). Our customers expect our review to be accurate and timely. Our goal is to complete our initial review of all plats within 3 weeks of submittal of all required information and have very few recorded plats that require "affidavit of correction" because of errors.

The county surveyor also is required to restore and maintain all public land survey corners. We maintain about 2,000 of these corners. When restoring a corner, we are required to file a report when we find or make changes to the existing record.

Legal/Contractual Obligation

The County Surveyor is a state mandated public official. The duties of the County Surveyor are mandated by Chapter 209 of the Oregon Revised Statutes (ORS). In addition, plat review and approval is required by ORS 92.100 and 100.115, and certain county road survey work is required by ORS 368.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2009	2009	2010	2010
Program Expenses				
Personnel	\$0	\$1,331,624	\$0	\$1,316,482
Contracts	\$0	\$3,500	\$0	\$3,500
Materials & Supplies	\$0	\$54,750	\$0	\$50,150
Internal Services	\$0	\$798,682	\$0	\$727,645
Capital Outlay	\$0	\$10,000	\$0	\$45,000
Unappropriated & Contingency	\$0	\$1,320,088	\$0	\$679,495
Subtotal: Direct Exps:	\$0	\$3,518,644	\$0	\$2,822,272
Administration	\$51,901	\$0	\$50,694	\$0
Program Support	\$0	\$114,211	\$0	\$104,820
Subtotal: Other Exps:	\$51,901	\$114,211	\$50,694	\$104,820
Total GF/non-GF:	\$51,901	\$3,632,855	\$50,694	\$2,927,092
Program Total:	\$3,684,756		\$2,977,786	
Program FTE	0.00	14.00	0.00	13.00
Program Revenues				
Indirect for dep't Admin	\$34,134	\$0	\$44,671	\$0
Fees, Permits & Charges	\$0	\$1,823,644	\$0	\$1,662,272
Other / Miscellaneous	\$0	\$1,695,000	\$0	\$1,160,000
Program Revenue for Admin	\$36,131	\$114,211	\$0	\$104,820
Total Revenue:	\$70,265	\$3,632,855	\$44,671	\$2,927,092

Explanation of Revenues

All revenues are from user fees or charges for services. The County Surveyor's Office is self supporting. Revenue estimates are as follows: Plats and Surveys filed - estimated 700 at \$300 each = \$210,000, Sale of maps - estimate \$5,000, Plat review and approval, actual cost incurred - estimated \$300,000, Public Land Corner Preservation Fund - estimated 140,000 documents recorded at \$5 each - \$700,000, Survey support for County Road projects, and other county departments and local agencies - estimated \$160,000

Significant Program Changes

✔ Significantly Changed

Last year this program was: #91012, County Surveyor's Office

Do to the economic downturn, plat reviews and survey filings are down. The reduced number of filings has impacted one of two operating revenues supporting the program. The program has taken steps to tighten expenses but many charges are fixed and are unavoidable in maintaining the Surveyor's Office. The program will propose a fee increase for survey filings from \$225 to \$300. This increase will assist the program to remain self supported through fees and service reimbursement charges.