

**Priority:** Accountability **Lead Agency:** County Management  
**Program Offer Type:** Innovative/New Program **Program Contact:** Cara Fitzpatrick  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

This program provides fiscal monitoring and contract compliance oversight of organizations that provide goods and services to the County. County Fiscal Oversight will provide added assurance that contracting organizations adhere to fiscal-based contract requirements, are financially stable, have adequate fiscal controls and processes in place, report accurate and reliable financial performance results, are overseen by a fiscally knowledgeable and properly engaged Board of Directors, and are in compliance with applicable laws, rules, and regulations as they relate to all applicable funding sources.

**Program Description**

Organization's contracting with the County should be monitored, evaluated and measured against fiscal contract requirements, applicable laws and regulations. Contract Fiscal Oversight would be responsible for acquiring, reviewing, analyzing, and disseminating to County stakeholders the appropriate level of information regarding each contracting organization's contract compliance status.

The program would utilize comparative financial statement analysis and management inquiry tools in developing a risk-based approach to identify high-risk contracts. The approach would ensure County contract objectives are met by deploying the appropriate level of monitoring based on each contractor's risk assessment. The program would develop an approach to ensure County contract objectives are met as well as financial considerations such as adherence to generally accepted accounting principles and internal controls. The approach would include performing on-site financial reviews and/or desk reviews on various County contracts.

Each fiscal review results in an overall fiscal contract compliance score and a recommendations letter to the organization's management noting areas for improvement. Fiscal Oversight would also provide ongoing technical assistance to contractors to assist them in achieving, maintaining, and improving overall fiscal controls, processes, and strengths.

**Program Justification**

The program establishes a strong link between service outcomes delivered to the community and adherence to County contract objectives. The program provides for frequent and clear communication between the County and its contracting organizations.

Also, the program provides for increased financial stewardship of the taxpayer's funds by closely overseeing each contractor's overall financial performance and processes. The program is designed to ensure the County's financial resources are allocated and expended in a manner that supports the government's service and delivery objectives.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	# of fiscal compliance reviews performed in a year	0	0	0	100
Outcome	Decrease in repeat non-compliance findings as a result of fiscal reviews	0.0%	0.0%	0.0%	75.0%

**Performance Measure - Description**

Contracts Fiscal Oversight specialists will perform fiscal contract monitoring. The output associated with contracts fiscal monitoring will be a recommendations report and a contract compliance score. The resulting decrease in repeat recommendations is evidence that Contracts Fiscal Oversight recommendations have been effectively implemented by the organization and ultimately enhancing the program.

## Legal/Contractual Obligation

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$0	\$191,719	\$0
Materials & Supplies	\$0	\$0	\$5,000	\$0
Internal Services	\$0	\$0	\$21,100	\$0
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$217,819</b>	<b>\$0</b>
Administration	\$0	\$0	\$62,501	\$0
Program Support	\$0	\$0	\$4,232	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$66,733</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$284,552</b>	<b>\$0</b>
Program Total:	<b>\$0</b>		<b>\$284,552</b>	
Program FTE	0.00	0.00	2.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

This program will be primarily funded by the General Fund. The actual program costs (salaries) will eventually be included in the County's indirect cost allocation plan and a portion of this program will be recovered through the indirect cost plan.

## Significant Program Changes

### Last year this program was:

This is a new program funded within the Chair's Proposed Budget. The two positions budgeted in this program are supported with funds made available when Local 88 agreed to accept a one-year wage freeze.