

**Priority:** Basic Needs

**Lead Agency:** Health Department

**Program Offer Type:** Support

**Program Contact:** LEAR Wendy R

**Related Programs:**

**Program Characteristics:**

**Executive Summary**

Business and Quality Services-Medical Billings Unit is responsible for providing medical billings and cash collection services for the Health Department.

**Program Description**

Provides claims processing services and cash collection services for all of the Health Department's Primary Care and specialty clinics. Responsible for all billing and collection from Medicaid, Medicare, and commercial insurance.

**Program Justification**

Medical billing is an essential part of any clinical system. This team is responsible for the collection of all patient fees, insurance payments, Medicare and Medicaid claims processing. The Medical Accounts Receivable team is responsible for collecting nearly \$40 million in annual medical billing revenue. This represents about 1/3 of the Department's total budget.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Days in A/R, reported in number of days	70	70	65	70
Outcome	Percent of Receivables aged (older than 90-days)	30.0%	15.0%	20.0%	15.0%

**Performance Measure - Description**

Days in A/R reflects how quickly claims are processed and payments are received and posted. A lower number of days shows improvement. Percent Aged, shows how many of the claims are allowed to stall in collections for a long period, decreasing the chance of collection.

## Legal/Contractual Obligation

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$734,947	\$0	\$932,460	\$0
Contracts	\$95,840	\$0	\$674,198	\$0
Materials & Supplies	\$1,370,134	\$0	\$1,258,234	\$0
Internal Services	\$84,909	\$0	\$107,827	\$0
Subtotal: Direct Exps:	<b>\$2,285,830</b>	<b>\$0</b>	<b>\$2,972,719</b>	<b>\$0</b>
Administration	\$33,587	\$0	\$48,019	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$33,587</b>	<b>\$0</b>	<b>\$48,019</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$2,319,417</b>	<b>\$0</b>	<b>\$3,020,738</b>	<b>\$0</b>
Program Total:	<b>\$2,319,417</b>		<b>\$3,020,738</b>	
Program FTE	10.00	0.00	11.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last year this program was:** #40041, Business and Quality - Medical Billing

Additional Local 88 positions were funded using funds made available by Local 88's approval of a wage freeze for FY 2010.