

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs: 91011

Lead Agency: Community Services
Program Contact: Robert Hovden

Program Characteristics:

Executive Summary

County Surveyor's Office provides surveying services such as: file and index surveys, review and approve plats, maintain Public Land Survey corners, and surveying support to other county departments or local agencies.

Program Description

County Surveyor's Office provides mandated service such as: Review surveys submitted for filing by land surveyors, and filing and indexing them into the public survey records; Maintenance of the public survey records and provide research tools to view and provide copies of these public records; Review and approval of land divisions (partition, condominium and subdivision plats).

The surveyor's office functions: Restoration and maintenance of Public Land Survey corner; and providing survey expertise to the citizens of Multnomah County are linked to the Thriving Economy as well.

Non-mandated services include providing surveying support to County Roads for capital improvement and maintenance projects, and county departments and local agencies as requested.

Program Justification

The County Surveyor's Office is accountable for: Filing about 700 surveys each year and reviewing and approving about 400 plats annually; Maintaining accurate public survey records and providing means for our customers to research and obtain copies of these records (available at our office and via the internet on SAIL – customers have been downloading about 20,000 images a month from SAIL); Maintaining Public Land Survey corners which are the foundation for all property in the county; and providing quality cost effective survey services to internal and external customers using the latest technology.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Annual number of plats received for approval	468	350	440	375
Outcome	Percentage of plats reviewed with 3 weeks	88.9%	90.0%	90.0%	90.0%
Efficiency	Number of recorded plats that require "Affidavit of Corrections" (errors)	7	4	4	4
Output	Number of new Public Land Corner reports filed	111	140	140	140

Performance Measure - Description

The county surveyor approves all land divisions (plats) within the county (including all cities). Volume of plats submitted for last few years is at record levels considering the last 10 years (average is about 345 plats per year).

Our customers expect our review to be accurate and timely. Our goal is to complete our initial review of all plats within 3 weeks of submittal of all required information and have very few recorded plats that require "affidavit of correction" because of errors. The 3 week initial review is less than the other Tri-counties (Washington and Clackamas) and our fees charged for this service are lower than their fees.

The county surveyor also is required to restore and maintain all public land survey corners. We maintain about 2,000 of these corners. When restoring a corner, we are required to file a report when we find or make changes to the existing record.

Legal/Contractual Obligation

The County Surveyor is a state mandated public official. The duties of the County Surveyor are mandated by Chapter 209 of the Oregon Revised Statutes (ORS). In addition, plat review and approval is required by ORS 92.100 and 100.115, and certain county road survey work is required by ORS 368.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Personnel	\$0	\$1,297,317	\$0	\$1,331,624
Contracts	\$0	\$3,500	\$0	\$3,500
Materials & Supplies	\$0	\$56,150	\$0	\$54,750
Internal Services	\$0	\$700,790	\$0	\$798,682
Capital Outlay	\$0	\$40,000	\$0	\$10,000
Unappropriated & Contingency	\$0	\$1,582,724	\$0	\$1,320,088
Subtotal: Direct Exps:	\$0	\$3,680,481	\$0	\$3,518,644
Administration	\$44,963	\$0	\$51,901	\$0
Program Support	\$0	\$82,317	\$0	\$114,211
Subtotal: Other Exps:	\$44,963	\$82,317	\$51,901	\$114,211
Total GF/non-GF:	\$44,963	\$3,762,798	\$51,901	\$3,632,855
Program Total:	\$3,807,761		\$3,684,756	
Program FTE	0.00	14.00	0.00	14.00
Program Revenues				
Indirect for dep't Admin	\$25,036	\$0	\$34,134	\$0
Fees, Permits & Charges	\$0	\$1,902,981	\$0	\$1,823,644
Other / Miscellaneous	\$0	\$1,777,500	\$0	\$1,695,000
Program Revenue for Admin	\$1,076	\$82,317	\$36,131	\$114,211
Total Revenue:	\$26,112	\$3,762,798	\$70,265	\$3,632,855

Explanation of Revenues

All revenues are from user fees or for charges for services. The County Surveyor's Office is self supporting. Revenue estimates are as follows:

- Plats and Surveys filed - estimated 1,050 at \$225 each = \$236,250
- Sale of maps - estimate \$3,750
- Plat review and approval, actual cost incurred - estimated \$300,000
- Public Land Corner Preservation Fund - estimated 155,000 documents recorded at \$5 each - \$775,000
- Survey support for County Road projects, and other county departments and local agencies - estimated \$160,000

Significant Program Changes

Last year this program was: