

**Priority:** Basic Needs

**Lead Agency:** Health Department

**Program Offer Type:** Support

**Program Contact:** BELCOURT Joy

**Related Programs:**

**Program Characteristics:**

**Executive Summary**

Lab, X-ray, and Medical Records Management provide essential clinical support to health delivery and emergency preparedness programs in the Health Department. These programs provide service support to delivery of care to clients of primary care clinics including a large percentage of uninsured, mentally ill, women and children and School Based Health Clinic clients. With the Electronic Health Record (EHR) implementation completed, the new focus is on merging local management and support of both Epic EHR and Practice Management systems.

**Program Description**

Laboratory: Test clinical and environmental specimens, manage contracts, prepare for bio-terrorism and emergencies and surveillance of emerging infections. X-ray: Maintain diagnostic imaging and film archive. Medical Records Management: Manage medical records systems to ensure comprehensive clinical documentation and compliance with all applicable licensing, regulatory and accreditation standards; continue implementation of electronic medical records; oversee HIPAA requirements for Health Department. Electronic Health Records and Practice Management: Our collaboration with the Oregon Community Health Information Network (OCHIN) continues, as the community partner base increases. Increased attention to optimizing our electronic capabilities and sustaining the gains achieved will drive work through this fiscal year and beyond.

**Program Justification**

The Clinical Infrastructure Services Group provides essential support to the health delivery and emergency preparedness programs within the Health Department. Laboratory and X-ray assist in the diagnosis, treatment, and monitoring of clients receiving health care in Health Department facilities. Medical Records Management ensures proper documentation of health care services and provides direction and monitoring of HIPAA compliance activities (federally required). Electronic medical records provide data to address the problem of access to health care for uninsured and under-insured residents. The integration of the three phases of the information technology initiative (county SAP, OCHIN's EPIC practice management system, and (EHR) supports the Health Department's goals to reduce costs and improve care while facing a future of limited resources.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Number of documentation audits completed	2,000	2,480	2,200	2,160
Outcome	X-rays taken	7,200	7,600	5,800	6,200
Outcome	Number of laboratory specimens handled	174,000	185,000	216,000	229,000
Outcome	Number of clinics with fully implemented EHR	19	3	19	20

**Performance Measure - Description**

EHR clinics include all school based clinic sites, not just Primary Care clinics.

## Legal/Contractual Obligation

Federal and state mandates require maintenance of medical records. HIPAA and state confidentiality and privacy laws require adherence to standards. Various grants require provision of laboratory and x-ray services. The EMR and Practice Management contractual obligations will be as per the contractual agreement between Multnomah County Health Department (MCHD) and OCHIN. Multnomah County Health Department is the client receiving services from OCHIN in this agreement.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2008	2008	2009	2009
Personnel	\$1,592,368	\$0	\$2,059,090	\$0
Contracts	\$29,900	\$0	\$35,150	\$0
Materials & Supplies	\$158,198	\$0	\$170,550	\$0
Internal Services	\$218,095	\$0	\$191,125	\$0
Capital Outlay	\$10,000	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$2,008,561</b>	<b>\$0</b>	<b>\$2,455,915</b>	<b>\$0</b>
Administration	\$48,187	\$0	\$36,330	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$48,187</b>	<b>\$0</b>	<b>\$36,330</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$2,056,748</b>	<b>\$0</b>	<b>\$2,492,245</b>	<b>\$0</b>
Program Total:	<b>\$2,056,748</b>		<b>\$2,492,245</b>	
Program FTE	19.30	0.00	25.10	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

Revenue for laboratory and x-ray services are included in medical visit revenue. It is a reflection of medical visits and payor mix. General fund is used to pay for services to the uninsured clients served by the Health Department as well as deliver mandated public health services.

## Significant Program Changes

### Last year this program was:

The program hasn't significantly changed, however the costs reported herein have decreased, because IT services and transactional fees for the EPIC practice management and EHR system are reported in Medical Billing, # 40041.