

**Priority:** Accountability  
**Program Offer Type:** Internal Service  
**Related Programs:**

**Lead Agency:** County Management  
**Program Contact:** Becky Porter

**Program Characteristics:**

**Executive Summary**

Most computer hardware and software has a useful life of 2-4 years. Equipment supporting networks, voice systems, business software applications and desktops must be upgraded or replaced periodically to ensure the reliability of services. It is also necessary to increase the data storage and information processing hardware because the amount of information retained in various systems continues to grow exponentially. This program offer is to ensure that funding is available to replace IT assets on a regular basis in order to ensure adequate capacity to sustain business operations. This program also includes funding for projects approved in a previous fiscal year that have not been completed.

This program offer contains a \$175,000 transfer to the General Fund to reflect anticipated savings from reducing Moves, Adds, and Changes (MACs) activities in departments.

**Program Description**

This program offer is for the management of the committed "Beginning Working Capital" (BWC) portion of the Data Processing Fund. BWC is a critical component of the IT expense budget that allows for asset replacement, capacity adjustments and the completion of projects that carry over from one fiscal year to another. Examples of uses of this fund are new backup capabilities that minimize service downtime or increases in storage capacity to keep pace with the exponential increases in data stored by County employees (it triples annually). This fund includes a contingency value of \$1.4M for unplanned equipment replacement or emergency needs.

**Program Justification**

In order to ensure reliable IT services, it is necessary to have technology that is current, supported and compatible with existing hardware and software. IT supported technology must keep pace with changes in the business environment such as the need to store and retrieve information, and the need to connect to an ever increasing volume of partners, jurisdictions and citizens. This program provides a mechanism for ensuring that IT has the ability to replace or update technology per defined, multi-year schedules and to provide a source of funding for emergency purchases should the County suffer an emergency or catastrophic failure.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Innovation projects delivered to plan	0	0	0	0
Outcome	Actual vs. plan accuracy	0.0%	0.0%	0.0%	80.0%

**Performance Measure - Description**

Output measure is intended to ensure that projects approved for BWC funding meet commitments for budget, time and scope. FY06-07 was spent building project management capability and processes in IT, and FY08 will mature those skills even more. The 65% target is due to that fact that this skill is low in maturity. In FY07-08, tools will be implemented to collectively monitor and track projects.

Year to year BWC growth is a measure of IT's ability to accurately forecast and plan IT expenses, including a capital balance that will provide enough money to address emergencies or unplanned business growth. FY05-06 growth was due to combining fund balances.

**Legal/Contractual Obligation**

None

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2008	2008	2009	2009
<b>Program Expenses</b>				
Personnel	\$0	\$287,611	\$0	\$0
Contracts	\$0	\$1,431,200	\$0	\$1,934,987
Materials & Supplies	\$0	\$1,070,000	\$0	\$2,286,457
Internal Services	\$0	\$26,400	\$0	\$0
Capital Outlay	\$0	\$587,658	\$0	\$1,485,114
Cash Transfer	\$0	\$200,000	\$0	\$175,000
Unappropriated & Contingency	\$0	\$0	\$0	\$1,425,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$3,602,869</b>	<b>\$0</b>	<b>\$7,306,558</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$3,602,869</b>	<b>\$0</b>	<b>\$7,306,558</b>
Program Total:	<b>\$3,602,869</b>		<b>\$7,306,558</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$0	\$0	\$7,306,558
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,306,558</b>

**Explanation of Revenues**

The revenue to fund our asset replacement and repair is obtained through our year end fund balance, or beginning working capital.

**Significant Program Changes**

**Last year this program was:** #72068, Information Technology -Technology Investment Fund  
For FY09, a portion of IT's BWC value will be moved to program offer 72096 - IT Innovation Fund.