

**Priority:** Accountability  
**Program Offer Type:** Support  
**Related Programs:** 25050

**Lead Agency:** County Human Services  
**Program Contact:** Keith Mitchell

**Program Characteristics:**

**Executive Summary**

Business and Finance manages revenue and expenses for the Mental Health and Addiction Service Division's (MHASD) 89 million dollar budget. It controls the County's financial risk for 36 million dollars in Medicaid funds through rate setting, claims adjudication, and supervision of a third party administrator (TPA). Business and Finance supports MHASD in serving approximately 23,000 unduplicated individuals annually. It analyzes claim, authorization, and enrollment data to forecast future claims expense.

**Program Description**

MHASD's Business and Finance supports the systems of care for some of Multnomah County's most vulnerable populations, including those who are indigent and in need of mental health and addiction treatment. Staff support both the child and adult systems of care. Business and Finance manages the complex financial transactions required to deliver services in the County's Mental Health Organization (MHO), Verity. Verity is a federal insurance program funded by Medicaid and is a risk bearing entity. If expenditures exceed revenue, the County must make up the difference. It is the job of Business and Finance to ensure this does not happen. Business and Finance produces financial and service utilization reports, interfaces with a third party administrator (TPA) to process Medicaid claims, and tracks funding from the State. It develops new procedures to respond to changes in federal and State funding. Business and Finance performs accounts payable and receivable functions, as well as responding to financial inquiries from agencies, hospitals, elected officials, and the public. Business and Finance provides decision support and day to day information to the MHASD Director and management team through timely financial projections to accompany pending business and fiscal decisions.

**Program Justification**

In its role as fiscal steward for MHASD, Business and Finance supports the Accountability priorities. By tracking available funds across the systems of care, it provides reliable information for decision making so that management can set priorities and limited resources can be used in the most effective way. Through its work with the third party administrator processing Medicaid claims, Business and Finance ensures that funds are only paid for services provided within regulatory constrictions.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY06-07)	Current Year Purchased (FY07-08)	Current Year Estimate (FY07-08)	Next Year Offer (FY08-09)
Output	Keep MHASD programs within authorized appropriations	0.0%	0.0%	0.0%	100.0%
Outcome	Exceptions noted by independent auditor annually	0.0%	0.0%	0.0%	0.0%

**Performance Measure - Description**

Business Services goal is zero exceptions noted by independent auditor.

## Legal/Contractual Obligation

Oregon Administrative Rule, Community Mental Health Program General Administrative Standards, 309-014-0000 to 309-014-0040; Oregon Health Plan Oregon Administrative Rule 410-141-0000 to 410-141-0860.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	2008	2008	2009	2009
Personnel	\$255,901	\$424,035	\$449,661	\$239,604
Contracts	\$127,000	\$508,000	\$35,000	\$600,000
Materials & Supplies	\$14,230	\$0	\$11,843	\$5,994
Internal Services	\$117,439	\$0	\$11,616	\$86,437
Subtotal: Direct Exps:	<b>\$514,570</b>	<b>\$932,035</b>	<b>\$508,120</b>	<b>\$932,035</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$514,570</b>	<b>\$932,035</b>	<b>\$508,120</b>	<b>\$932,035</b>
Program Total:	<b>\$1,446,605</b>		<b>\$1,440,155</b>	
Program FTE	3.09	5.41	6.00	2.50
<b>Program Revenues</b>				
Intergovernmental	\$0	\$932,035	\$0	\$932,035
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$932,035</b>	<b>\$0</b>	<b>\$932,035</b>

## Explanation of Revenues

State Mental Health Grant - \$50,000

County General Funds - \$508,120

Oregon Health Plan revenue based on estimated average of 64,205 insured members - \$882,035

## Significant Program Changes

Last year this program was: #25054, Mental Health and Addiction Services Division Business Operations