

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Health Department  
**Program Contact:** WICKHAM Lila A

**Program Characteristics:**

**Executive Summary**

Vital Records program produces birth and death certificates in accordance with federal and state statutes to maintain the integrity and accuracy of birth and death information. The information is analyzed to provide essential public health information that can be used to plan prevention and intervention activities for positive health outcomes. An example of a prevention function is assuring the communicable disease program has immediate access to birth records so that vaccines can be given to newborns preventing them acquiring Hepatitis B from their mother.

**Program Description**

Birth and Death Certification: Multnomah County is responsible for issuing birth and death certificates within the first six months after the birth or death, or within 24 hours of receipt of a request for certificate. Death certificates can be issued to family members, legal representatives, governmental agencies, or to the person or agency with personal or property rights. Birth records can be released to immediate family including grandparents, parents, brothers/sisters, legal representatives or governmental agencies. Employees working in this program are registered with the state.

**Program Justification**

The Vital Records Program addresses the Accountability strategy of providing reliable information for decision-making in public health. Populations at risk for poor health outcomes can be identified for the provision of proactive interventions. Vital Records assures accurate, timely and confidential registration of birth and death events minimizing the opportunity for identity theft and assuring an accurate record of the cause of death and the identification of parents of the born child.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY05-06)	Current Year Purchased (FY06-07)	Current Year Estimate (FY06-07)	Next Year Offer (FY07-08)
Output	Number of birth and death certificates issued	37,326	31,968	36,855	37,990
Outcome	Number of infants who receive Hepatitis B Vaccine	33	43	30	28
Quality	Percentage of certificates requiring verification resulting in edits	40.0%	30.0%	30.0%	25.0%
Efficiency	Average number of days to issue error free certificate	1	1	1	1

**Performance Measure - Description**

Quality: Wording changed from “percentage of certificates requiring edits that are made error free” to improve reader’s understanding of measure.

Infants of hepatitis B carrier mothers immunized: Infants need to receive 3 vaccines in the first six months of life. Prevention of hepatitis B is critical as hepatitis B infected individuals have a 30% lifetime risk of liver cancer. Note: Current year drop reflects reduction of Hepatitis B carrier mothers.

Certificates issued: measures program volume.

Verification resulting in edits to achieve accuracy: Review for accuracy to identify necessary edits. All certificates are issued error free (100%). Measure should reflect certificates requiring edits (40%) in current year. Implementation of the electronic death record should improve efficiency as records will be submitted to Vital Records with fewer errors, estimate 30% 07-08.

Days to issue: Measures rapidity of issuance process.

**Legal/Contractual Obligation**

Legal mandates are ORS 97, 146, 432; OAR 830 and 333.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2007	2007	2008	2008
<b>Program Expenses</b>				
Personnel	\$0	\$171,938	\$16,259	\$292,166
Contracts	\$0	\$6,189	\$0	\$13,320
Materials & Supplies	\$0	\$22,688	\$0	\$11,839
Internal Services	\$0	\$40,775	\$0	\$37,685
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$241,590</b>	<b>\$16,259</b>	<b>\$355,010</b>
Administration	\$6,359	\$0	\$6,250	\$0
Program Support	\$50,534	\$10,660	\$39,292	\$24,927
Subtotal: Other Exps:	<b>\$56,893</b>	<b>\$10,660</b>	<b>\$45,542</b>	<b>\$24,927</b>
Total GF/non-GF:	<b>\$56,893</b>	<b>\$252,250</b>	<b>\$61,801</b>	<b>\$379,937</b>
Program Total:	<b>\$309,143</b>		<b>\$441,738</b>	
Program FTE	0.00	4.60	0.65	4.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$17,436	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$241,590	\$197	\$355,010
Program Revenue for Admin	\$15,000	\$10,660	\$0	\$24,927
<b>Total Revenue:</b>	<b>\$32,436</b>	<b>\$252,250</b>	<b>\$197</b>	<b>\$379,937</b>

**Explanation of Revenues****Significant Program Changes**

Last year this program was: #40020, Vital Records