

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Community Services  
**Program Contact:** Robert Hovden

**Program Characteristics:**

**Executive Summary**

County Surveyor's Office provides surveying services such as: file and index surveys, review and approve plats, maintain Public Land Survey corners, and surveying support to other county departments or local agencies.

**Program Description**

County Surveyor's Office provides mandated service such as: Review surveys submitted for filing by land surveyors, and filing and indexing them into the public survey records; Maintenance of the public survey records and provide research tools to view and provide copies of these public records; Review and approval of land divisions (partition, condominium and subdivision plats).

The surveyor's office functions: Restoration and maintenance of Public Land Survey corner; and providing survey expertise to the citizens of Multnomah County are linked to the Thriving Economy as well.

Non-mandated services include providing surveying support to County Roads for capital improvement and maintenance projects, and county departments and local agencies as requested.

**Program Justification**

The County Surveyor's Office is accountable for: Filing over 600 surveys each year and reviewing and approving over 350 plats annually; Maintaining accurate public survey records and providing means for our customers to research and obtain copies of these records (available at our office and via the internet on SAIL – customers have been downloading nearly 18,000 images a month from SAIL); Maintaining Public Land Survey corners which are the foundation for all property in the county; and providing quality cost effective survey services to internal and external customers using the latest technology.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY05-06)	Current Year Purchased (FY06-07)	Current Year Estimate (FY06-07)	Next Year Offer (FY07-08)
Output	Annual number of plats received for review and approval	441	300	400	350
Outcome	Percentage of plats reviewed with 3 weeks	83.2%	90.0%	90.0%	90.0%
Quality	Number of recorded plats that required "affidavits of correction" (errors)	7	5	4	4
Output	Number of New Public Land Corner reports filed	86	120	115	140

**Performance Measure - Description**

The county surveyor approves all land division (plats) within the county (including all cities). Volume of plats submitted for this year and last is at record levels considering the last 10 years (average is 330 plats per year).

Our customers expect our review to be accurate and timely. Our goal is to complete our initial review of all plats within 3 weeks of submittal of all required information and have very few recorded plats that require "affidavit of correction" because of errors. The 3 week initial review is less than the other Tri-counties (Washington and Clackamas) and our fees charged for this service are lower than their fees.

The county surveyor also is required to restore and maintain all public land survey corners. We maintain about 2,000 of these corners. When restoring a corner, we are required to file a report when we find or make changes to the existing record.

## Legal/Contractual Obligation

The County Surveyor is a state mandated county official. The duties of the County Surveyor are mandated by Chapter 209 of the Oregon Revised Statutes (ORS). In addition, plat review and approval is required by ORS 92.100 and 100.115, and certain county road survey work is required by ORS 368.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2007	2007	2008	2008
<b>Program Expenses</b>				
Personnel	\$0	\$1,178,650	\$0	\$1,297,317
Contracts	\$0	\$3,000	\$0	\$3,500
Materials & Supplies	\$0	\$57,200	\$0	\$56,150
Internal Services	\$0	\$481,585	\$0	\$700,790
Capital Outlay	\$0	\$80,000	\$0	\$40,000
Unappropriated & Contingency	\$0	\$1,060,310	\$0	\$1,582,724
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$2,860,745</b>	<b>\$0</b>	<b>\$3,680,481</b>
Administration	\$49,500	\$0	\$44,963	\$0
Program Support	\$0	\$89,530	\$0	\$82,317
Subtotal: Other Exps:	<b>\$49,500</b>	<b>\$89,530</b>	<b>\$44,963</b>	<b>\$82,317</b>
Total GF/non-GF:	<b>\$49,500</b>	<b>\$2,950,275</b>	<b>\$44,963</b>	<b>\$3,762,798</b>
Program Total:	<b>\$2,999,775</b>		<b>\$3,807,761</b>	
Program FTE	0.00	13.00	0.00	14.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$15,610	\$0	\$25,036	\$0
Fees, Permits & Charges	\$0	\$1,710,745	\$0	\$1,902,981
Other / Miscellaneous	\$0	\$1,150,000	\$0	\$1,777,500
Program Revenue for Admin	\$865	\$89,530	\$1,076	\$82,317
<b>Total Revenue:</b>	<b>\$16,475</b>	<b>\$2,950,275</b>	<b>\$26,112</b>	<b>\$3,762,798</b>

## Explanation of Revenues

All revenues are from user fees or for charges for services. The County Surveyor's Office is self supporting. Revenue comes from Plats and Surveys filed (950 filed at \$225 each = \$213,750), Sale of maps (\$6,250), Plat review and approval (\$300,000), Public Land Corner Preservation Fund (170,000 documents recorded at \$5 each = \$850,000) and Survey support for County Road projects, and other county departments and local agencies (\$160,000).

## Significant Program Changes

✔ Significantly Changed

**Last year this program was:** #91012, County Surveyor's Office

This years' program offer includes an Engineering Technician 1 that was transferred from the road fund in January 2007 and a 0.25 FTE office assistant (summer help). The Engineering Tech 1 will allow us sufficient personnel to run 3 field crews when the workload requires it and the 0.25 FTE office assistant will help improve our survey records system by improving image quality and adding road records.