

**Priority:** Accountability **Lead Agency:** County Management  
**Program Offer Type:** Innovative/New Program **Program Contact:** Satish Nath  
**Related Programs:**  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

This program offer requests funds to migrate County's Integrated Information System (SAP) to web-based version (e-business), thereby enabling the County to: a) prevent legal and financial risks due to loss of SAP Support Maintenance; b) invest in and expand upon the analytical and reporting skills capabilities of information; c) use more automated processes to support county's business functions; and d) improve access to information by business partners and the citizens. The new state-of-the-art technology will provide better integration of process, people and technology and promote higher efficiency and productivity.

**Program Description**

This program funds consulting expenses to upgrade county's current business processes to a web based platform known as SAP ERP 2006 (ECC 6.0). Maintenance on the current version of SAP expires in March 2009. Without maintenance, the County would not receive SAP coding to accommodate new legal requirements nor have the SAP support in case of system glitches. After March 2009 and if County does not upgrade, maintenance fee will increase by 2% the first year and by 4% thereafter. The bundle of web-based applications in ECC 6.0 will support many improved business practices including; (1) better data analysis and reporting, (2) effective end-user training, (3) access and use of on-line interactive forms, (4) on-line procurement, (5) employee and manager self-service, and, (6) improved grants management. The technical upgrade is a one-time expense, with the work expected to take approximately 9-12 months.

**Program Justification**

This program offer links to Accountability Strategies by providing web accessibility to public information used in decision-making and managing county resources effectively.

This program will prevent legal risks that could result from loss of maintenance support in March of 2009. During implementation, efforts will be invested in improving business processes, automating capture, use and reporting of data thus increasing County's return on investment. The program also links to Basic Living Needs Strategy by creating the capacity to enhance infrastructure to share existing data, invest in the data analysis and reporting capabilities of County's workforce, and standardize client information systems integrated with County's financial and contracting system.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY05-06)	Current Year Purchased (FY06-07)	Current Year Estimate (FY06-07)	Next Year Offer (FY07-08)
Output	All mission-critical transactions are tested and approved.	0	0	0	100
Outcome	The County is operational on SAP ECC 6.0 by June 30th, 2008.	0.0%	0.0%	0.0%	100.0%

**Performance Measure - Description**

**Output:** All mission-critical transactions are tested and approved. These include: financial procedures, contract development, payroll and human resource management, and facilities and bridge maintenance. As part of continuous process improvement, business processes are reviewed and tested for business requirements.

**Outcome:** The County is operational on SAP ECC 6.0 by June 30th, 2008. (A measure of successful system upgrade is that all affected County processes are working smoothly within the SAP system.)

## Legal/Contractual Obligation

The County must accommodate changing laws and regulations in its financial and human resource management systems. SAP upgrade allows the County to be current on these requirements.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2007	2007	2008	2008
Contracts	\$0	\$0	\$0	\$956,200
Capital Outlay	\$0	\$0	\$0	\$80,000
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,036,200</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,036,200</b>
Program Total:	<b>\$0</b>		<b>\$1,036,200</b>	
Program FTE	0.00	0.00	0.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

Funded through IT Technology Investment Fund (DP Fund) as described in offer 72068.

## Significant Program Changes

### Last year this program was:

The County upgraded from SAP 4.5B to 4.7 on July 1, 2003. Additional support package changes have been made since then as issued by SAP.