

Priority: Basic Needs

Lead Agency: Health Department

Program Offer Type: Support

Program Contact: LEAR Wendy R

Related Programs:

Program Characteristics:

Executive Summary

Business and Quality Services-Medical Billings Unit is responsible for providing medical billings and cash collection services for the Health Department.

Program Description

Provides claims processing services and cash collection services for all of the Health Department Primary Care and specialty clinics. Responsible for all billing and collection from Medicaid, Medicare, and commercial insurance.

Program Justification

Medical billing is an essential part of any clinical system. This team is responsible for the collection of all patient fees, insurance payments, Medicare and Medicaid claims processing. The Medical Accounts Receivable team is responsible for collecting nearly \$40 million in annual medical billing revenue. This represents about 1/3 of the Department's total budget.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY05-06)	Current Year Purchased (FY06-07)	Current Year Estimate (FY06-07)	Next Year Offer (FY07-08)
Output	Days in A/R, reported in number of days	0	64	74	69
Outcome	Percent of Receivables aged (older than 90-days)	0.0%	30.0%	28.0%	29.0%
Quality		0	0	0	0

Performance Measure - Description

Days in A/R reflects how quickly claims are process and payments received and posted. A lower number of days shows improvement. Percent Aged shows how many of the claims are allowed to stall in collections for a long period, decreasing the chance of collection.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2007	2007	2008	2008
Personnel	\$757,209	\$0	\$639,295	\$0
Contracts	\$22,240	\$0	\$95,840	\$0
Materials & Supplies	\$6,525	\$0	\$8,825	\$0
Internal Services	\$86,718	\$0	\$79,360	\$0
Subtotal: Direct Exps:	\$872,692	\$0	\$823,320	\$0
Administration	\$14,069	\$0	\$13,859	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$14,069	\$0	\$13,859	\$0
Total GF/non-GF:	\$886,761	\$0	\$837,179	\$0
Program Total:	\$886,761		\$837,179	
Program FTE	11.00	0.00	9.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #40053, Business & Quality - Medical Billings

The movement of two finance technicians to (40040) is reflected in the FTE decrease of 2.0 for FY08.