

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs: 72020, 72031

Lead Agency: County Management
Program Contact: Kathy Tuneberg

Program Characteristics:

Executive Summary

The Marriage License and Domestic Partner Registration program provides licenses, forms, information, and direct customer service for couples wanting to get married or register as Domestic Partners (DP). It also maintains the permanent marriage license record for the public.

Program Description

The Oregon Dept of Human Services (ODHS) supplies the marriage license (ML) forms to the counties and provides some technical assistance. Multnomah County makes the forms available to the public along with general information and customer service (telephone and counter). Staff reviews and approves the licenses as representatives of the County and collects the fees. After the marriage the completed license is returned, staff reviews for completeness, and forwards to the State for registration. The County provides the DP forms and reviews them for compliance with County Ord. 948. This program provides direct customer service to approximately 10,000 walk-in customers and 15,000 telephone inquiries - issues approximately 6300 marriage licenses and 100 domestic partner registrations.

Program Justification

This program contributes to the Accountability Priority by providing accurate, quality services in issuing marriage and domestic partner licenses. Also contributes to Accountability by maintaining accurate public records relating to marriage licenses and domestic partner registrations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY04-05)	Current Year Purchased (FY05-06)	Current Year Estimate (FY05-06)	Next Year Offer (FY06-07)
Output	Marriage Licenses Issued	6,203	6,100	6,300	6,300
Outcome	Percentage of Accurately Processed Licenses	99%	99%	99%	99%
Efficiency	Cost per Marriage License Issued	0	0	17	20
Quality	Customer Service Satisfaction	0%	0%	0%	80%

Performance Measure - Description

A new survey will be developed and administered on a random basis to marriage license customers for initiation in 06/07. The cost per marriage license increase is due to a change in the allocation of administration and support to reflect those services in each program.

Legal/Contractual Obligation

ORS Chapter 106 requires the County to process and issue marriage licenses. Multnomah County Ord. 948 authorized and established a program for unmarried, committed couples to voluntarily register as domestic partners. Reductions in this program over the last 7 years leave only 1.0 FTE in the program. The elimination of this program/position would leave the County unable to issue marriage licenses or register domestic partners.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2006	2006	2007	2007
Personnel	\$58,610	\$0	\$61,352	\$0
Contracts	\$100	\$0	\$1,300	\$0
Materials & Supplies	\$10,128	\$0	\$10,791	\$0
Internal Services	\$21,081	\$0	\$18,261	\$0
Subtotal: Direct Exps:	\$89,919	\$0	\$91,704	\$0
Administration	\$0	\$0	\$7,110	\$67
Program Support	\$0	\$0	\$27,838	\$0
Subtotal: Other Exps:	\$0	\$0	\$34,948	\$67
Total GF/non-GF:	\$89,919	\$0	\$126,652	\$67
Program Total:	\$89,919		\$126,719	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Fees, Permits & Charges	\$240,000	\$0	\$235,000	\$0
Program Revenue for Admin	\$0	\$0	\$9,641	\$0
Total Revenue:	\$240,000	\$0	\$244,641	\$0

Explanation of Revenues

This program is supported by General Fund revenues. A \$60 fee is collected for each marriage license and domestic partnership registration with the following allocation: \$25 to General Fund (GF), \$25 to Domestic Violence, and \$10 to Court Conciliation. Additionally, fees are charged for certified copies of licenses. Revenue remains fairly constant at approximately \$225-235K annually.

Significant Program Changes

Last year this program was: #70013, Marriage License/Domestic Partner Registry