

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:

Lead Agency: Non-Departmental - All
Program Contact: Deb Bogstad

Program Characteristics:

Executive Summary

This program accounts for expenses necessary for the operation of the Board of County Commissioners, including internal service operations and rent for the offices of the Chair, Commissioners, Board Clerk and Boardroom and board conference room expenses, association dues, Board Clerk functions, computers, telephones, equipment, equipment maintenance and repairs, and internal and external Board meeting expenses.

Program Description

The Chair and the Commissioners are elected to four-year terms on non-partisan ballots. The Commissioners are elected from west, north, central and east geographic districts as established by the Multnomah County Home Rule Charter. The Chair is elected from the county at large and is the chief executive officer and personnel officer and administers all county programs except those under the elected Auditor, Commissioners, District Attorney and Sheriff. The mission of the Board is to conduct all legislative activities of the County. The Board is responsible for adopting policies that guide the direction of the County's activities. The Board sits as the budget committee, reviews and amends the executive budget, holds hearings, and adopts the budget. The Board acts as liaisons to departments, advisory boards and commissions, makes changes in county administrative departments, fills vacancies in elective offices and adopts labor agreements.

Program Justification

The Board of Commissioners meet on the first and third Tuesday of the month and other days as noticed for executive sessions, briefings and work sessions. The Board meets on Thursdays for if needed executive sessions and to conduct county business and take public comment on non-agenda matters. The Thursday meeting agenda includes Board requested approval of a consent calendar which consist of items of a routine nature such as citizen appointments to boards and commissions and annual renewal of amendments to existing government agreements. The Thursday meeting agenda also includes regular agenda items and other matters requiring Board approval or action following departmental explanation, opportunity for public testimony, Board comments and vote. The Board encourages public testimony on particular issues, including the county budget, on Thursday and at specially scheduled hearings throughout the year. Except for executive sessions, all meetings are open to the public.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY04-05)	Current Year Purchased (FY05-06)	Current Year Estimate (FY05-06)	Next Year Offer (FY06-07)
Output	number of board meetings scheduled	144	142	142	142
Outcome	number of board meetings held	129	0	132	0

Performance Measure - Description

Demonstrating responsible leadership and providing clear and effective governance and policy direction is the program's highest goal. The priority result to be realized is government accountability at every level, including external accountability to the citizens and community; and internal accountability among county officials and employees.

Legal/Contractual Obligation

The Board is the governing body for Dunthorpe-Riverdale Sanitary Service District No. 1 and Mid-County Street Lighting Service District No. 14; sits as the County Budget Committee, The Hospital Facilities Authority, Public Contract Review Board and in other capacities. The Multnomah County Home Rule Charter requires the Board to adopt and publish rules for the conduct of its meetings. All board meetings and notices thereof comply with adopted Board Rules and Oregon Public Meetings Law. The program maintains a board meeting notice list consisting of the names and contact addresses of all persons who have requested notice of board meetings and agendas and notices are provided to same via email, fax and US mail as requested.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2006	2006	2007	2007
Program Expenses				
Personnel	\$111,923	\$0	\$124,982	\$0
Materials & Supplies	\$115,585	\$0	\$171,530	\$0
Internal Services	\$673,696	\$0	\$695,880	\$0
Subtotal: Direct Exps:	\$901,204	\$0	\$992,392	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$901,204	\$0	\$992,392	\$0
Program Total:	\$901,204		\$992,392	
Program FTE	0.00	0.00	1.50	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is completely General Fund supported.

Significant Program Changes

Last year this program was: #10005, Centralized Boardroom Expenses

The Board Clerk function of the program produces and publishes weekly meeting agenda and meeting tapes; attends and participates in all meetings as Board Parliamentarian, takes minutes, prepares meeting records, prepares meeting information packets, processes and returns agenda documents, schedules the Board calendar, board meeting room and sixth floor conference room calendars, maintains current board records and indexes, including adopted County resolutions, orders, and ordinances, prepares and sends records to archives, maintains and updates the Board and Agenda website, and provides internal and external customer service and information and referral. Feedback from external and internal program customers is encouraged, solicited and collected throughout the year to provide process improvements and ensure customer satisfaction.