

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**

**Lead Agency:** Community Services  
**Program Contact:** Robert Hovden

**Program Characteristics:**

**Executive Summary**

County Surveyor's Office provides surveying services such as: file and index surveys; review and approve plats; maintain Public Land Survey corners; and surveying support to other county departments or local agencies.

**Program Description**

The County Surveyor's Office provides mandated services such as: Review of surveys submitted for filing by land surveyors, and filing and indexing them into the public survey records; Maintenance of the public survey records and provision of the research tool to view and provide copies of these public records; Review and approval of land divisions (partition, condominium and subdivision plats).

The survey offices functions: restoration and maintenance of Public Land Survey corners; provision of survey expertise to the citizens of Multnomah County are linked to the Thriving Economy priority as well.

Non-mandated services include providing surveying support to County Roads for capital improvement and maintenance projects, and county departments and local agencies as requested.

**Program Justification**

The County Surveyor's Office is accountable for: Filing over 500 surveys each year and reviewing and approving over 250 plats annually; Maintaining accurate public survey records and providing means for our customers to research and obtain copies of these records (available at our office and via the internet on the Survey and Assessor Image Map Locator (SAIL) – customers have been downloading over 16,000 images a month from SAIL); Maintaining Public Land Survey corners which are the foundation for all property in the county; and providing quality cost effective survey services to internal and external customers using the latest technology.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY04-05)	Current Year Purchased (FY05-06)	Current Year Estimate (FY05-06)	Next Year Offer (FY06-07)
Output	Annual number of plats received for approval	386	300	350	300
Outcome	Percentage of plats reviewed within 3 weeks	74%	90%	85%	90%
Quality	Number of recorded plats that required "affidavit of correction" (errors)	5	5	6	5
Output	Number of new Public Land Corner reports filed	106	180	140	120

**Performance Measure - Description**

The county surveyor approves all land divisions (plats) within the county (including all cities). Volume of plats submitted for review this year and last are at record levels for the last 10 years (average 265 plats/year).

Our customers expect our review to be accurate and timely. Our goal is to complete our initial review of all plat within 3 weeks of submittal of all required information and have very few recorded plats that require "affidavit of correction" because of errors (new goal for FY 06). The 3 week initial review period is less than the other Tri-counties (Washington and Clackamas) and our fees charged for this service are lower than their fees.

The county surveyor also is required to restore and maintain all public land survey corners. We maintain about 2,000 of these corners. When restoring a corner we are required to file a report when we find or make changes to the existing record. Our goal is to visit every corner once every ten years or as needed. Our production is higher with less staff than the other Tri-counties.

## Legal/Contractual Obligation

The duties of the County Surveyor are mandated by Chapter 209 of the Oregon Revised Statutes (ORS). Plat review and approval is required by ORS 92.100 and 100.115, and certain county road survey work is required by ORS 368.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2006	2006	2007	2007
<b>Program Expenses</b>				
Personnel	\$0	\$1,237,288	\$0	\$1,178,650
Contracts	\$0	\$2,100	\$0	\$3,000
Materials & Supplies	\$0	\$57,200	\$0	\$57,200
Internal Services	\$0	\$485,350	\$0	\$481,585
Capital Outlay	\$0	\$0	\$0	\$80,000
Unappropriated & Contingency	\$0	\$824,126	\$0	\$1,060,310
<b>Subtotal: Direct Exps:</b>	<b>\$0</b>	<b>\$2,606,064</b>	<b>\$0</b>	<b>\$2,860,745</b>
Administration	\$0	\$0	\$49,500	\$0
Program Support	\$0	\$0	\$0	\$89,530
<b>Subtotal: Other Exps:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,500</b>	<b>\$89,530</b>
<b>Total GF/non-GF:</b>	<b>\$0</b>	<b>\$2,606,064</b>	<b>\$49,500</b>	<b>\$2,950,275</b>
<b>Program Total:</b>	<b>\$2,606,064</b>		<b>\$2,999,775</b>	
Program FTE	0.00	0.00	0.00	13.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$9,465	\$0	\$15,610	\$0
Fees, Permits & Charges	\$0	\$1,725,749	\$0	\$1,710,745
Other / Miscellaneous	\$0	\$880,315	\$0	\$1,150,000
Program Revenue for Admin	\$0	\$0	\$865	\$89,530
<b>Total Revenue:</b>	<b>\$9,465</b>	<b>\$2,606,064</b>	<b>\$16,475</b>	<b>\$2,950,275</b>

## Explanation of Revenues

The revenues for this program are from user fees or for charges for services. The County Surveyor's Office is self supporting. Revenue estimates are as follows:

- Plats and Surveys filed - estimated 900 at \$225 each = \$202,500;
- Sale of maps - estimate \$7,500;
- Plat review and approval (actual cost incurred) - estimated \$290,000;
- Public Land Corner Preservation Fund - estimated 170,000 documents recorded at \$5 each - \$850,000;
- Survey support for County Road projects, and other county departments and local agencies - estimated \$160,000

## Significant Program Changes

✔ Significantly Changed

**Last year this program was:** #90014, County Surveyor's Office

Reduce 1 survey field crew (2 FTE - 1 Eng Tech 3 and 1 Eng Tech 2) - Lower demands for survey support required for County Road engineering & maintenance operations due to the Gresham Road transfer.