

**Priority:** Safety  
**Program Offer Type:** Support  
**Related Programs:**

**Lead Agency:** Sheriff  
**Program Contact:** Christopher Payne

**Program Characteristics:**

**Executive Summary**

The Logistics Unit manages the Sheriff's Office fleet operations. This includes procurement and installation of electronic technology for fleet vehicles. This unit oversees maintenance and building modifications for the Sheriff's Office. Additional responsibilities are equipping personnel, processing evidence seized, and controlling agency communication needs.

**Program Description**

The Logistics Fleet Section is responsible for the acquisition, repair, and maintenance of approximately 180 vehicles, utilizing a variety of vendors including coordination with the County Shops. The Logistics' Evidence Section is responsible for the safe keeping of evidence and the public's property and then returning property to the rightful owner; the unit returns approximately \$25,000 in unclaimed cash to the General Fund annually. Along with the Fleet and Property duties, Logistics ensures that equipment, supplies and uniform needs are met for Public Safety personnel so that they can, then, perform their duties and tasks at an optimal level. They also coordinate radio template upgrades, activation and deletion of Mobile Data Computers & 800 MHz radios with COMNET, a necessary part of the emergency communications within the Portland Metro area.

**Program Justification**

Logistics is an integral support for both the Law Enforcement and Corrections operational functions in the Sheriff's Office. Functions such as fleet, radio and evidence handling are critical to operations.

**Performance Measures**

Measure Type	Primary Measure	Previous Year Actual (FY04-05)	Current Year Purchased (FY05-06)	Current Year Estimate (FY05-06)	Next Year Offer (FY06-07)
Output	Trips to County Yeon Shop	0	187	400	400
Outcome	Money saved by having lower paid employees transport vehicles	0	3,213	6,872	6,872
Output	Vehicles repaired/PMs	0	245	500	500
Outcome	Average turn-around time (hours) to complete vehicle repair/maintenance	0	49	48	40

**Performance Measure - Description**

1. Trips to shops. Logistics Technicians diagnose vehicle problems, initiate and coordinate repair, and drive the Sheriff's Office vehicles to the appropriate location. It means it is not necessary to have higher-paid employees (i.e. deputies, mechanics) perform this activity. Saves fleet expenses. (Measurement began on July 1, 2005).
2. Average turn-around time (in hours) from the time the vehicle operator notified staff of a needed repair or maintenance until the time the vehicle is put back into service. Our goal is to reduce the downtime, which would allow for a smaller Sheriff's Office fleet. (Measurement began on April 4, 2005.)

**Legal/Contractual Obligation**

MCC § 15.600 PROPERTY INVENTORY

§ 15.600 Purpose

§ 15.650 DISPOSITION OF UNCLAIMED PROPERTY: § 15.650 Acknowledgment Of Unclaimed Property.

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2006	2006	2007	2007
<b>Program Expenses</b>				
Personnel	\$330,283	\$0	\$355,878	\$0
Contracts	\$1,024	\$0	\$1,035	\$0
Materials & Supplies	\$0	\$0	\$10,485	\$0
Internal Services	\$30,602	\$0	\$1,756,690	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Subtotal: Direct Exps:	<b>\$361,909</b>	<b>\$0</b>	<b>\$2,124,088</b>	<b>\$0</b>
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$361,909</b>	<b>\$0</b>	<b>\$2,124,088</b>	<b>\$0</b>
Program Total:	<b>\$361,909</b>		<b>\$2,124,088</b>	
Program FTE	0.00	0.00	5.00	0.00
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$0
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

Last year this program was: #60010, MCSO Logistics Unit