

<b>Priority:</b>	Accountability	<b>Lead Agency:</b>	Community Services
<b>Program Offer Type:</b>	Existing Operating	<b>Program Contact:</b>	Robert Hovden
<b>Related Programs:</b>	90012, 90013		

**Frameworks:**

### **Executive Summary**

County Surveyor's Office provides surveying services such as: file and index surveys, review and approve plats, maintain Public Land Survey corners, and surveying support to other county departments or local jurisdictions.

### **Program Description**

County Surveyor's Office provides mandated service such as: Review surveys submitted for filing by land surveyors, and file and index them into the public survey records; Maintain the public survey records and provide research tools (in house and via the internet on SAIL - Survey & Assessor Map Image Locator) to view and provide copies of these public records; Review and approve land divisions (partition, condominium and subdivision plats), which is linked to Thriving Economy; Restore and maintain Public Land Survey corners; Provide survey expertise to the citizens of Multnomah County who are having survey related problems and/or questions. Non-mandated services include providing surveying support to County Roads for capital improvement and maintenance projects, and county departments and local agencies as requested.

### **Program Justification**

The County Surveyor's Office is accountable for: Filing over 500 surveys each year and reviewing and approving over 250 plats annually; Maintaining accurate public survey records and providing means for our customers to research and obtain copies of these records (available at our office and via the internet on SAIL – customers have been downloading nearly 15,000 images a month from SAIL); Maintaining Public Land Survey corners which are the foundation for all property in the county; and providing quality cost effective survey services to our internal and external customers using the latest technology.

### **Performance Measures**

Percent of initial plat reviews completed within 16 days for Partition plats and within 21 days for Subdivision and Condominium plats (acceptable time frame per previous customer satisfaction survey).

Number of Public Land Survey corners restored/maintained per year.

### **Summary of last year's program results and this year's expected results**

2004 Results: Filed and indexed 557 surveys into the public survey records; Reviewed, approved and recorded 155 Partition, 81 Subdivision and 41 Condominium Plats; Filed new corner reports on 148 Public Land Survey corners that were restored; Provided construction surveying support for completion of the 257th/Orient road improvement project in SE Gresham; Completed the field survey for legalization of Haines Road in east county; Completed establishing accurate geodetic positions on 230 Public Land Survey corners in 2 townships (Forest Park & Sauvie Island area).

2005 Expected Results: File and index surveys submitted, and approve plats that comply with ORS & county code; Complete post construction right of way survey on 257th/Orient project; Complete establishing geodetic positions on 85 Public Land Survey corners in 2 partial townships (NW area of county); Maintain/restore 180 Public Land Survey corners.

## Program Mandate: 2 Mandated Program with Funding/Service Level Choice

The duties of the County Surveyor are mandated by Chapter 209 of the Oregon Revised Statutes (ORS). In addition, plat review and approval is required by ORS 92.100 and 100.115, and certain county road survey work is required by ORS 368.

### Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$0	\$1,380,300	\$0	\$1,237,288
Contracts	\$0	\$1,000	\$0	\$2,100
Materials & Supplies	\$0	\$80,079	\$0	\$57,200
Internal Services	\$0	\$199,766	\$0	\$485,350
Unappropriated & Contingency	\$0	\$743,404	\$0	\$824,126
Subtotal: Direct Exps:	<b>\$0</b>	<b>\$2,404,549</b>	<b>\$0</b>	<b>\$2,606,064</b>
Administration	\$0	\$0	\$26,278	\$0
Program Support	\$0	\$0	\$0	\$88,647
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$26,278</b>	<b>\$88,647</b>
Total GF/non-GF:	<b>\$0</b>	<b>\$2,404,549</b>	<b>\$26,278</b>	<b>\$2,694,711</b>
Program Total:	<b>\$2,404,549</b>		<b>\$2,720,989</b>	
Program FTE	0.00	0.00	0.00	15.00
<b>Program Revenues</b>				
Indirect for dep't Admin	\$9,352	\$0	\$9,465	\$0
Fees, Permits & Charges	\$0	\$1,280,000	\$0	\$1,725,749
Intergovernmental	\$0	\$10,000	\$0	\$0
Other / Miscellaneous	\$0	\$808,261	\$0	\$880,315
Program Revenue for Admin	\$0	\$0	\$9,485	\$88,647
<b>Total Revenue:</b>	<b>\$9,352</b>	<b>\$2,098,261</b>	<b>\$18,950</b>	<b>\$2,694,711</b>

### Explanation of Revenues

All revenues are from user fees or for charges for services. The County Surveyor's Office is self supporting. Revenue estimates are as follows:

- Plats and Surveys filed - estimated 800 at \$225 each = \$180,000
- Sale of maps - estimate \$10,000
- Plat review and approval, actual cost incurred - estimated \$250,000
- Public Land Corner Preservation Fund - estimated 170,000 documents recorded at \$5 each - \$850,000
- Survey support for County Road projects, and other county departments and local agencies - estimated \$250,000

### Significant Program Changes

Reduce 1 survey field crew (2 FTE - 1 Eng Tech 3 and 1 Eng Tech 2) due to lower demands for survey support services required for County Road engineering & maintenance operations and Public Land Survey corner maintenance.