

Priority: Safety
Program Offer Type: Existing Operating
Related Programs:
Frameworks:

Lead Agency: Sheriff
Program Contact: Wanda Yantis

Executive Summary

The Corrections Support Unit (CSU) maintains all records and data concerning inmates in MCSO custody. CSU processes inmate bookings, transports, release dates, court orders, release information and monitors Federal prisoners. The Unit is currently staffed 24 hours per day, 365 days per year.

Option A is necessary to meet the \$3 million program limit, this option would staff the unit on day shift only.

Program Description

CSU: creates and maintains the computerized bookings and releases; processes all inmate court orders; calculates release dates for sentences; makes inter and intra-state transport arrangements for inmates; case manages all Federal inmates, Parole and Probation inmates and Fugitive inmates; provides receptionist duties for the MCDC; answers the main telephone line for all Multnomah County Jails; scans and maintains all custody documents according to State archive rules and regulations; and schedules and monitors all persons sentenced to serve weekend sentences.

Program Justification

CSU has the responsibility to ensure all arrestees are booked into jail correctly, quickly and efficiently. In order to insure the safety and security of the correctional staff, the law enforcement agencies and the community, we must be meticulous and thorough in processing bookings, transports, court orders, sentences and releases. We must be diligent in safeguarding the rights of all inmates and arrestees, thereby limiting the county's liability exposure. We work extremely closely and cooperatively with other agencies such as The United States Marshal's Service, US Immigration, the State of Oregon Court system, the District attorney's office, the Dep't of Community Justice (Parole and Probation) of Multnomah County.

Performance Measures

This program is an integral support to the management of the jails, which contribute to the Public Safety System. Measures:

Completion of each computer booking record within 1.5 hours of the arrestees coming into the booking facility.

Processing court-ordered releases in the computer within 2 hours of receipt of the order, thereby facilitating the quicker release of inmates.

Summary of last year's program results and this year's expected results

The are new measures and will be collected beginning in CY 2005. The goal for each measure is to achieve the criterion 90% of the time.

In calendar year 2004, among MANY other duties, CSU processed:

41,704 bookings 54,194 charges added to inmates
48,419 releases 75,425 court orders
23,417 release date calculations 1,163 fugitives from other states
53,653 bed days for US Marshal Prisoners

Program Mandate: 2 Mandated Program with Funding/Service Level Choice

Many of the CSU duties are mandated by Federal and State laws and County and City ordinances. Some of the more obvious ones are: booking and releasing prisoners in a timely manner, ensuring all court orders are followed as they pertain to inmates, calculating sentence release dates according to specific State laws, maintaining records and documents according to State Archive rules, documenting prisoner identities to various State and Federal agencies, etc.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
Program Expenses				
Personnel	\$2,493,445	\$0	\$1,542,352	\$0
Contracts	\$22,116	\$0	\$22,647	\$0
Materials & Supplies	\$102,083	\$0	\$104,532	\$0
Internal Services	\$152,946	\$0	\$65,769	\$0
Subtotal: Direct Exps:	\$2,770,590	\$0	\$1,735,300	\$0
Administration	\$0	\$0	\$85,912	\$0
Program Support	\$0	\$0	\$136,052	\$0
Subtotal: Other Exps:	\$0	\$0	\$221,964	\$0
Total GF/non-GF:	\$2,770,590	\$0	\$1,957,264	\$0
Program Total:	\$2,770,590		\$1,957,264	
Program FTE	0.00	0.00	22.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$14,600	\$0
Intergovernmental	\$0	\$0	\$65,000	\$0
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$79,600	\$0

Explanation of Revenues

Revenue comes from public records sales and SSA records commission. Also, ITAX funds support staffing for MCIJ, Dorm 5 in the amount of \$32,754, MCIJ, Dorms 6 & 7 in the amount of \$120,395 and 156 beds at MCCF in the amount of \$105,466, for a total of \$258,615.

Significant Program Changes