

Priority:	Safety	Lead Agency:	Sheriff
Program Offer Type:	Existing Operating	Program Contact:	Sharon Owen
Related Programs:	60021A, 60022A, 60026A, 60026B, 60022B		
Frameworks:			

Executive Summary

The Corrections Division Classification Unit interviews every inmate coming into the system, determines and maintains appropriate housing, and ensuring staff/inmate safety. The Classifications Unit coordinates the process of moving inmates through the criminal justice system to the necessary programs.

Program Description

The Classification Unit is responsible for maintaining the system of placing inmates in appropriate areas of the system. This system is based on the behavior of inmates, holding inmate's accountable while under the Sheriff's supervision, creates incentives for inmates to cooperate while in custody, and maintains a safe work environment for employees and detainees. The Unit also conducts disciplinary hearings within the system. During 2004, 2600 hearings were held in a quasi-judicial administrative format consistent with industry standards.

Program Justification

Appropriate placement of inmates in the corrections system is essential to the safe efficient operation of our jail network. The process is structured such that cooperation has positive impact while non-participation results in reassignment to a more restrictive program. This program helps to reduce recidivism by identifying inmates who are willing to adopt strong principles and pose a minimal risk to the community. This affords classification to programs which provide educational and trade opportunities.

Performance Measures

During the course of Classification processes, the unit measures the number of; Behavior Based Classification Interviews, Disciplinary Hearings, Hearings held at Work Release, inmates returned to secure custody from Work Release, Population Releases based on Risk Assessment, inmate moves initiated or responded to by Classification. These are all linked to offender accountability, partnerships with other agencies and treatment programs.

Summary of last year's program results and this year's expected results

For calendar year 2004, the Unit performed;

- Behavior Based Classification Interviews: 28,549
- Disciplinary Hearings: 2,600
- Hearings held at Work Release: 105
- Inmates returned to custody from Work Release: 70
- Population Releases based on Risk Assessment: 3,051
- Moves initiated or responded to by Classification: 140,000

Staff efforts are dependant on inmate population levels. Should an increase in the number of beds occur a resulting increase in inmate movement takes place in classifications. Should a decrease in the number of beds take place, this will result in hard offenders being compacted into a smaller system. This will require a greater span of control by staff to maintain a safe, secure, humane system. This will also reflect an increase in staff to support a more intense early population release program.

Program Mandate: 2 Mandated Program with Funding/Service Level Choice

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction.

Local Detention Classification mechanisms are mandated to maintain safe and humane detention facilities by Statute and a multitude of case law.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2005	2005	2006	2006
Personnel	\$2,510,235	\$0	\$2,345,448	\$0
Materials & Supplies	\$15,586	\$0	\$15,960	\$0
Internal Services	\$22,841	\$0	\$34,230	\$0
Subtotal: Direct Exps:	\$2,548,662	\$0	\$2,395,638	\$0
Administration	\$0	\$0	\$119,085	\$0
Program Support	\$0	\$0	\$188,585	\$0
Subtotal: Other Exps:	\$0	\$0	\$307,670	\$0
Total GF/non-GF:	\$2,548,662	\$0	\$2,703,308	\$0
Program Total:	\$2,548,662		\$2,703,308	
Program FTE	0.00	0.00	27.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Administrative Inmate Disciplinary Hearings process generated \$49k in fees and fines during 2004. Also, ITAX funds \$70,210 for support staffing for Dorms 6 & 7 at MCIJ.

Significant Program Changes

The number and flow of inmates into the system has remained fairly constant in 2004.

The Unit has been impacted by the number of Population Releases, which generate vacancies, requiring the Unit to classify more inmates to fill the same beds. The existing system is too compacted which requires the placement of inmates be very precise to avoid safety, protective custody, and security issues.