

**Priority:** Accountability  
**Program Offer Type:** Existing Operating  
**Related Programs:**  
**Frameworks:**

**Lead Agency:** Sheriff  
**Program Contact:** Michelle Hoppel

### **Executive Summary**

Professional Standards consists of Inspections and Internal Affairs Units. Inspections is responsible for ensuring that agency operations and staff conform to established policies, procedures, existing laws, and ethical standards. Internal Affairs investigates complaints and matters of concern from the public and Sheriff's Office staff and recommends corrective action when appropriate.

### **Program Description**

The Inspections Unit supports the Sheriff's Office by creating and developing the policies, standards, and procedures needed to organize and accomplish the County's public safety missions. The unit inspects and audits operations and facilities to support Oregon Jail Standards, facilitates and monitors safety committees, does accident reviews, and provides Life Safety education and training. Inspections conducts inquiries on specific operations for the purpose of uncovering and correcting policy deficiencies and facilitating performance improvements. The Internal Affairs Unit conducts independent investigations of incidents and individuals to ensure the integrity of and confidence in Sheriff's Office staff. Investigations are initiated in response to citizen and/or employee complaints. All complaints are evaluated and processed by a team of investigators who make personal contact with complainants and include a written response. Internal Affairs also reviews all hazardous incidents.

### **Program Justification**

The Community's knowledge that their law enforcement agencies have professional policies, standards, and work rules in place and enforced contributes to citizens feeling safe, and helps to ensure fair and equitable treatment for all citizens, victims, and offenders. The Professional Standards Program's activities and results support the Safety Priority by providing the community with confidence in the Sheriff's Office mission and operations, help define problems and solutions, creating a greater sense of safety and Sheriff's Office accountability among citizens.

### **Performance Measures**

Professional Standards contribute to the Safety Priority through an Engaged Community and a Visible Public Safety System. Measures:

Perform investigative assessments of all complaints received and conduct and complete investigations of complaints against Agency members within 12 weeks of the date of the Notification of Complaint and Conduct and complete harassment and discrimination cases within 35 days of the date of the Notification of Complaint. (90% met)

Conduct monthly inspections of all Multnomah County Sheriff's Office facilities and issue reports to the Facility Commander for correction of violation of health or safety coded. (95% met)

Conduct the annual weapons audit and the bi-annual gun melt and drug burn as cases are adjudicated and evidence becomes suitable for destruction. (95% met)

### **Summary of last year's program results and this year's expected results**

In FY 2004 the Professional Standards program: completed 160 investigative assessments, 20 internal agency investigations, 429 hazardous incident reviews and provided 361 hours of civil litigation support; provided monthly safety inspections for Sheriff's Office facilities, in-service training on workplace safety and OSHA topics; performed a weapons audit and inspection; did quarterly audits of buy money and drug quantities; and completed two destructions of drugs and illegal weapons.

The Performance Measures are new and data will be collected--the expected results are indicated with the measures.

**Program Mandate: 2 Mandated Program with Funding/Service Level Choice**

- Labor contracts:
  - o Deputy Sheriff's Assn.: Article 19
  - o Local 88: Article 17
  - o Mult. Cty. Corr. Deputies Assn: Article 18
- MCSO Agency manual:
  - Chapter 13-Complaint and Corrective Action Procedures
  - Chapter 6-Harassment and Discrimination complaints
  - Chapter 12, Use of Force
  - Chapter 19 Safety Programs
  - Chapter 16, Property
- ORS 169.040 Inspection of local correctional facilities, including Health and Sanitation

**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2005	2005	2006	2006
<b>Program Expenses</b>				
Personnel	\$780,186	\$0	\$835,070	\$0
Contracts	\$63,000	\$0	\$64,512	\$0
Materials & Supplies	\$29,435	\$0	\$30,140	\$0
Internal Services	\$9,611	\$0	\$21,487	\$0
Subtotal: Direct Exps:	<b>\$882,232</b>	<b>\$0</b>	<b>\$951,209</b>	<b>\$0</b>
Administration	\$0	\$0	\$47,284	\$0
Program Support	\$0	\$0	\$74,879	\$0
Subtotal: Other Exps:	<b>\$0</b>	<b>\$0</b>	<b>\$122,163</b>	<b>\$0</b>
Total GF/non-GF:	<b>\$882,232</b>	<b>\$0</b>	<b>\$1,073,372</b>	<b>\$0</b>
Program Total:	<b>\$882,232</b>		<b>\$1,073,372</b>	
Program FTE	0.00	0.00	8.00	0.00
<b>Program Revenues</b>				
Program Revenue for Admin	\$0	\$0	\$0	\$0
<b>Total Revenue:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues**

**Significant Program Changes**